



***Community Development Block Grant  
Draft Annual Action Plan and Substantial  
Amendment for Program Year 50  
2024-2025***

## **Executive Summary**

### **AP-05 Executive Summary - 91.200(c), 91.220(b)**

#### **1. Introduction**

Community Development Block Grant (CDBG) recipient communities are required by the U.S. Department of Housing and Urban Development (HUD) to submit an Annual Action Plan which describes the anticipated uses of Community Development Block Grant (CDBG) funds received by the Town for the CDBG Program Year. The overall goal of the CDBG program is to develop viable urban communities through the provision of decent housing, a suitable living environment, and the expansion of economic opportunities for low- and moderate-income persons.

The Town of Arlington has been awarded \$1,059,520 from the U.S. Department of Housing and Urban Development for Program Year 50, operating between July 1, 2024, and June 30, 2025. With only eight remaining home rehabilitation loans generating interest, the Town estimates it will receive less than \$10,000 in program income in addition to the entitlement allocation. Applications have been received and the CDBG Subcommittee has met to analyze applications for funding. Using application criteria and a Grant Evaluation Scoresheet, the Subcommittee scored each application and made funding recommendations. The scoring rubric in the appendix was included as a part of this year's CDBG application. This year the Town received 18 funding requests from 15 organizations and Town departments totaling \$1,646,134 (\$586,614 more than Arlington's grant award). The applications are grouped into the following categories, which align with HUD's CDBG Activity categories: Rehabilitation/Housing, Public Service programs, Public Facilities and Improvements, Planning, and Administration. Three applications for new projects were received this year. Two new applications fall under the Public Facilities and Improvements category: The Town's Conservation Department Lower Mill Brook Flood Resilience Design, which would be our first Green Infrastructure project, and from the Foot of the Rocks Working Group, Foot of the Rocks Battlefield Redesign with Accessibility improvements. Under the Public Services category a new application was received from: ArlingtonEATS to support their Food Market.

The Program Year 50 (2024-2025) funding breakdown by category is below. The detailed overview of each category is included with section AP-38, beginning on page 44 of this report. In addition, unexpended funds from 2021, 2022, and 2023 totaling \$190,000 is planned to be reprogrammed for PY50 projects, please see the substantial amendment overview included in the appendix.

**Affordable Housing \$200,000**

Funding will be used to improve the condition of existing housing, to provide decent, affordable housing.

**Public Services \$158,928**

(There is a statutory limit of 15% of the annual grant to support Public Services programs.) Funding will be used to increase access to jobs, education, transportation, and other services in order to create suitable living environments.

**Public Facilities and Infrastructure \$488,688**

Funding will be used to enhance parks, public facilities, and infrastructure in order to create suitable living environments.

**Planning and CDBG Program Administration \$211,904**

(There is a statutory limit of 20% of the annual grant for Planning and Program Administration costs.) Funding is used for the administration and implementation of the CDBG program, including citizen participation and program delivery.

**Previous years' unexpended funds \$190,000**

Funding will support additional Public Facilities and Infrastructure projects to improve ADA accessibility. An overview of the Substantial Amendment and planned reprogramming of funds is included in the appendix.

**2. Summarize the objectives and outcomes identified in the Plan**

The primary objective of HUD's Entitlement Programs is to develop viable communities through the provision of decent housing, a suitable living environment, and expanded economic opportunities. As an Entitlement Community, the Town of Arlington is required to develop a Consolidated Plan every five years and corresponding Annual Action Plans yearly. These plans help determine community needs and establish affordable housing and community development priorities, maximizing positive impact for low and moderate-income persons. This Annual Action Plan for Program Year 50 represents the fifth year of the 2020-2024 Consolidated Plan. Three of the four priority needs identified in the 2020-2024 Consolidated Plan will each be addressed in the Program Year 50 Annual Action Plan. These objectives will help create conditions for achieving outcomes including improved accessibility for residents with disabilities, an improved quality of life for seniors, young people from families with a low- to moderate-income, and housing for households with a low- to moderate-income.

**Town of Arlington Priority Needs:**

**Affordable Housing** – The need for development of new affordable housing and rehabilitation of existing affordable housing persists, as housing costs in the Greater Boston area have continued to escalate, which is exacerbated by lack of development due to zoning restrictions. The North Suburban HOME Consortium (NSC) communities have prioritized the creation and preservation of affordable housing, including development of affordable rental and owner-occupied housing, as a strategy to address escalating housing costs for households with low and moderate incomes.

**Economic Development** – There is a need to provide economic opportunities to low- and moderate-income residents through redevelopment or investment in commercial districts, supporting entrepreneurship, promoting a dynamic business climate, and preserving a strong employment base.

**Public Facilities, Infrastructure and Parks** – The Town has identified a need to improve Town parks, public facilities, and infrastructure to address accessibility, climate resiliency, and other needs disproportionately affecting low- and moderate-income-earning residents. These improvements are essential to improving the quality of life for low- and moderate-income residents. In addition, the Town is committed to ensuring environmental resiliency, specifically through flood drainage improvements in low- and moderate-income neighborhoods.

**Public Services** – The Town is focused on addressing the needs of residents with low and moderate incomes, particularly children, seniors, domestic violence survivors, people with disabilities, and other low-and moderate-income populations. The Town will prioritize needs for investment in public and human services, which includes a suite of public and private agencies dedicated to issues such as food insecurity, transportation for seniors and people with disabilities, accessing affordable recreational opportunities, and health care.

### **3. Evaluation of past performance**

During Program Year 48, the Town of Arlington made significant strides toward achieving the goals set in the 2020-2024 Consolidated Plan. Public service programs served thousands of individuals and enhanced subrecipients' ability to deliver on their mission to serve CDBG-eligible populations. Public Facilities and Infrastructure projects improved ADA accessibility, making public spaces more user-friendly. Affordable housing capital improvements continued last year, improving quality of life by providing safe living spaces for tenants of Arlington Housing Authority, the Housing Corporation of Arlington, and Caritas Communities. The

achievements for Program Year 48 are summarized in that year's Consolidated Annual Performance Evaluation Report.

The Town's CDBG Program Consolidated Annual Performance Evaluation Report (CAPER) for Program Year 48 (2022-2023) was submitted to HUD on October 17, 2023. This report summarizes the expenditures and accomplishments for the program year and evaluates the progress the community made in advancing the priorities identified in the corresponding year's Annual Action Plan. The draft CAPER was posted to the Town's website on September 28, 2023. Public notices were published on September 28, 2023, and October 5, 2023, in the Arlington Advocate and Star preceding the 15-day CAPER comment period to call for citizen feedback. News items and comment period reminders were posted to the Town's website and social media throughout the comment period. The Town received HUD's approval letter on January 19, 2024, confirming that the Town's CDBG Program Year 48 programming was consistent with the Town's five-year Consolidated Plan, the year's Annual Action Plan, successfully met HUD's requirements and primary objective, as well as CDBG program requirements.

The Draft CAPER for Program Year 49 2023-2024 is expected to be released in August 2024 and the Town will hold a 15-day comment period to gather resident input.

#### **4. Summary of Citizen Participation Process and consultation process**

This year's citizen participation included legal notices published in a print newspaper and

Notices posted on the Town website, Town social media, and shared via email with interested groups and organizations. These print and online notices informed residents of opportunities to engage with the planning process. The Public Hearing held on February 5, 2024, was advertised using the methods listed above. In addition, calendar notices were posted on the Town website prior to the CDBG Subcommittee meetings held on January 31, 2024, and February 14, 2024. Arlington's Select Board voted at their February 21, 2024, meeting to endorse the preliminary CDBG budget to Town Meeting. Town Meeting started April 24, 2024, and Town Meeting Members voted to accept the CDBG PY50 preliminary budget on May 1, 2024. HUD released CDBG PY 50 Formula Allocations on May 8, 2024. The CDBG Subcommittee reconvened on May 29, 2024, to modify the budget based on the May 8<sup>th</sup> grant allocation release and approve a Substantial Amendment. A legal notice announcing the Draft Annual Action Plan and Substantial Amendment was submitted for publishing in a local newspaper on June 6, 2024, and June 13, 2024, in order to notify residents of the Public Comment Period occurring between June 6, 2024, and July 8, 2024, and the Public Hearing will be held on June 27, 2024. The Public Hearing will be recorded and available to view on Town website. Online notices and social media posts will also publicize the Draft Annual Action Plan and Substantial Amendment concurrent Public Comment Periods and Public Hearing on a weekly basis for the duration of

the comment period. Director of Planning and Community Service, Claire Ricker, discussed the Annual Action Plan comment period during her June 6, 2024, Department update recorded by Arlington Community Media Inc. (ACMi). The recording is available to view on the Town website. Subrecipients and stakeholders were emailed updates two weeks before the public hearing and with information regarding the comment period.

Continuing upon past efforts to expand engagement, Arlington's CDBG Subcommittee once again counted three Arlington residents among its members.

Please see the appendix to review the Citizen Participation Plan.

## **5. Summary of public comments**

Comments received during the June 27, 2024, public hearing:

*This section will be updated after the public hearing.*

Correspondence received during the Comment Period:

*This section will be updated when the public comment period concludes.*

## **6. Summary of comments or views not accepted and the reasons for not accepting them**

*This section will be updated when the public comment period concludes.*

## **7. Summary**

*This section will be updated when the public comment period concludes.*

## **PR-05 Lead & Responsible Agencies - 91.200(b)**

### **1. Agency/entity responsible for preparing/administering the Consolidated Plan**

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

<b>Agency Role</b>		<b>Name</b>	<b>Department/Agency</b>
Lead Agency		ARLINGTON	
CDBG Administrator	ARLINGTON		Department of Planning and Community Development
HOME Administrator	MALDEN		

**Table 1 – Responsible Agencies**

### **Narrative**

The Annual Action Plan for Arlington's Community Development Block Grant Program is prepared by the Department of Planning and Community Development. Arlington is a part of the North Suburban Consortium (NSC), which is comprised of the municipalities of Arlington, Chelsea, Everett, Malden, Medford, Melrose, Revere, and Winthrop. Malden's Office of Strategic Planning and Community Development is the lead entity for the NSC's CDBG and Home Investment Partnerships (HOME) programs. Malden leads in the preparation and implementation of the Consortium's Five-Year Consolidated Plan.

### **Consolidated Plan Public Contact Information**

Town of Arlington  
Planning and Community Development  
Claire Ricker, Director of Planning and Community Development  
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Mary Muszynski, Community Development Block Grant Administrator  
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## **AP-10 Consultation - 91.100, 91.200(b), 91.215(l)**

### **1. Introduction**

The Town of Arlington, through its Department of Planning and Community Development, engaged in consultations with relevant agencies, organizations, and community-based groups to obtain input on priority needs, recommended strategies, and investment opportunities for the best use of Community Development Block Grant funds. The Town invited and considered comments received during public comment periods and utilized the extensive consultations conducted prior to the creation of the 2020-2024 Consolidated Plan, including one-on-one interviews, stakeholder sessions, a web-based stakeholder survey, and meetings with a variety of community organizations.

A Public Hearing took place on February 5, 2024, to gather input on priority community development needs, pertaining to the applications received for funding for the Program Year 50 Annual Action Plan. A notice was placed on the Town website, an email notice was sent on January 18, 2024, to residents who signed up for Town notifications, a legal notice was published on January 18, 2024, and January 25, 2024, in the Arlington Advocate and Star, a local newspaper, and an announcement was posted on the Town website. A second virtual Public Hearing is scheduled to be held on June 27, 2024, during the 30-day public comment period, to gather comments on the draft Annual Action Plan and Substantial Amendment. The plans will be presented at the hearing. A legal notice was submitted to be published on June 6, 2024, and on June 13, 2024, in the Arlington Advocate and Star, a local newspaper. Notices were published on the Town of Arlington's website, through Town email notices, and on Town social media channels in order to make the public aware of the opportunity to comment. Further, the following groups were notified of the public comment period and public hearing: the Arlington Human Rights Commission; the Disability Commission; the Diversity Task Group of Envision Arlington; human service organizations; and the Arlington Housing Authority; all CDBG applicant organizations. These notices are intended to make the public aware of the public comment period, the public hearing, and how to participate.

**Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).**

The Department of Planning and Community Development coordinates many of the planning, community development and housing initiatives within the Town. The Department communicates and collaborates with numerous Town Departments and independent entities, including the Arlington Housing Authority, the Housing Corporation of Arlington, Caritas



Communities, Inc., nonprofit human service providers, and the Arlington Department of Health and Human Services. The ongoing collaboration enables the coordination of efforts and investments. In particular, the Town collaborated with the Housing Corporation of Arlington and the Arlington Department of Health and Human Services to refer residents seeking rental and utilities assistance to the appropriate resources to prevent homelessness and lack of essential services.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

It was announced on March 8, 2024, that a new joint program, supported by eight communities within the North Suburban Consortium, was created to address homelessness. The new collaborative program serves Malden, Arlington, Chelsea, Everett, Medford, Melrose, Revere, and Winthrop and responds to incidents of homelessness and provides basic necessities, including food, water, dedicated case management, housing problem solving, and other services, to help people transition from homelessness to stable housing. The program is managed by the City of Malden, with service delivery through Housing Families and their partner The Neighborhood Developers. The program will be funded using HOME-ARP funds for the next four years.

Arlington is a member of the Balance of State CoC or BoS CoC, managed by the Mass. Dept. of Housing and Community Development (DHCD). Arlington participates in monthly meetings with service providers including coordinated entry and application process for the Emergency Shelter Grant (ESG). Through attendance at the monthly CoC meetings and participation on CoC subcommittees, the Town is able to direct its efforts as well as programs and services to ensure coordination with the CoC. The Department of Planning and Community Development, in coordination with The CoC, representatives from the Arlington Police Department and Department of Health and Human Services, facilitate the Point in Time (PIT) count of unsheltered and sheltered homeless persons.

The Housing Corporation of Arlington (HCA) is also a participant in the BoS CoC and helps coordinate resources for the homeless and at-risk population, and to understand and address the needs of those persons. The HCA has several housing units set aside for families coming out of homelessness. HCA's formerly homeless tenants receive social services and assistance from the Somerville Homeless Coalition, a member of the Balance of State CoC. In addition, the HCA runs the Homelessness Prevention Fund (HPF) through which it raises 100% private funds from Arlington residents in an Annual Appeal for making small grants to income-eligible households to prevent homelessness. Grants are awarded on a case-by-case basis to help residents stabilize their situations and maintain their housing, eligible costs include back rent, moving expenses,

or security deposits. Since its inception, HCA has provided over 600 grants totaling over one million dollars.

Arlington's Director of Veterans' Services assist Arlington veterans with homelessness prevention or eradication. Through the Massachusetts General Law Chapter 115 program, Arlington helps veterans with a variety of needs, including providing them with three days of immediate housing in a local hotel. Assistance beyond temporary shelter is coordinated through the New England Center and Home for Veterans where they can access additional benefits, including signing up for HUD's Veterans Affairs Supportive Housing (VASH) vouchers.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

The BoS CoC assists in the development of performance standards and helps make decisions for ESG funds. Arlington refers clients to social service providers in the CoC and works with the providers on developing performance standards, policies, and procedures. The CoC maintains fully developed policies and procedures for the Homeless Management Information System (HMIS) administration.

**2. Agencies, groups, organizations and others who participated in the process and consultations**

*An overview begins on the next page.*

**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	Arlington Recreation Department
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Persons with Disabilities Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Market Analysis Non-Housing Needs Assessment
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Recreation Department representatives were consulted in a community stakeholders' session. This Department runs recreational programs for residents of all ages within the community. The issues identified include regulatory challenges, minimum wage, ADA compliance, inclusiveness of facilities (i.e., bathrooms), and providing efficient staffing to run activities year-long.
2	<b>Agency/Group/Organization</b>	Arlington Youth Counseling Center
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Persons with Disabilities Services-Health Health Agency Child Welfare Agency Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Market Analysis Non-Housing Needs Assessment

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The agency was consulted during a community stakeholder session. The issues identified were limited personnel, long waitlists, and increased demand of services. The anticipated outcome is increasing school-based consulting, bringing more clinicians into schools to continue the focus on mental health. Identified needs and priorities are for the continued individual and family counseling for Arlington residents whose problems involve children or adolescents ages 3 to 21. Areas for improved coordination include structural renovations and expanding clientele to support those under the age of 60.
3	<b>Agency/Group/Organization</b>	FIDELITY HOUSE
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Education Services - Narrowing the Digital Divide Child Welfare Agency Neighborhood Organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Market Analysis Non-Housing Needs Assessment
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The agency was consulted during a community stakeholder session. The following issues were identified: accessibility within the Fidelity House building, a lack of community awareness of services provided by this agency, a lack of collaboration between agencies creating licensing barriers for staff and transportation. Anticipated outcome is to create better accessibility on the building, and adequate access to transportation.
4	<b>Agency/Group/Organization</b>	ARLINGTON BOYS AND GIRLS CLUB
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Health Services-Education Services - Narrowing the Digital Divide Regional organization Neighborhood Organization

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Market Analysis Non-Housing Needs Assessment
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Agency was consulted within a community stakeholder session. Issues identified included: expanded programming for youth, upkeep of structures, and the demand for recreational opportunities. The Town will seek to improve program outreach.
5	<b>Agency/Group/Organization</b>	Housing Corporation of Arlington
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Service-Fair Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homelessness Strategy Market Analysis
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The agency was consulted during a community stakeholder session. Areas for improved coordination include zoning modifications to allow larger or taller structures. Additional areas for improved coordination include timing of HOME funds, other public resources, and the Environmental Review timeframe. The anticipated outcome is a continued focus on affordable housing development.
6	<b>Agency/Group/Organization</b>	Arlington Health and Human Services Department
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Elderly Persons Services-homeless Services-Health Health Agency Other government - Local

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homelessness Strategy Market Analysis Lead-based Paint Strategy
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<p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>This Town department was consulted during a community stakeholder session. An area for improved coordination is to create an outreach plan and designating a specific person to coordinate it. An anticipated outcome of the consultation is to receive funding to formalize the position. The consultation process will result in the establishment of housing priorities and CDBG funding allocations consistent with Member Community Needs. Specifically for the Council on Aging, the Town consulted with the Arlington Council on Aging (COA) for the Housing Production Plan and continues to do so with the Housing Plan Implementation Committee and Arlington Affordable Housing Trust. The COA was consulted for input on needs of elderly homeowners, renters, and those at risk for homelessness. This consultation created a new opportunity to expand the departments involved in HUD's Point in Time unsheltered homeless count which made the resources available stronger and also expanded the awareness of homelessness in town. Consultations included exploration of innovative elderly housing. Additional issues identified include the need for support to elders to maintain housing stability, the growing issue of hoarding, and elders at risk of homelessness as their long-term rental housing costs rise significantly due to an escalating market and inflation. The anticipated outcome is an assessment of opportunities to increase linkages between providers and housing developers. The Health Department enforces 105 CMR 410.000: Minimum Standards of Fitness for Human Habitation (State Sanitary Code, II) and the Lead Code. Once contacted by a resident, the Board of Health conducts a lead determination if there is a child under the age of six residing at a property. If a positive result is found, then the Lead Inspector orders the owner of the property to bring the home into compliance. The Health Department is also a partner in addressing homelessness in Arlington and is spearheading a committee to address homelessness in Arlington. Coordination with this department helps to better understand the challenges of lead and homelessness here in Arlington. The CDBG Administrator will continue to work closely with this department to remain updated on these challenges in the community, along with general needs of all Arlington residents that could be addressed through CDBG.</p>
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7	<b>Agency/Group/Organization</b>	Arlington Police Department
	<b>Agency/Group/Organization Type</b>	Other government - Local Civic Leaders
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Department was consulted during a community stakeholder session. Specifically, the consultation was with the Police Chief and the Mental Health Clinician. Areas for improved coordination are working with the homeless population to get individuals housing and services.
8	<b>Agency/Group/Organization</b>	Somerville-Arlington Continuum of Care
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Persons with Disabilities Continuum of Care
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homelessness Needs - Veterans Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The CoC was consulted during a community stakeholder session. Anticipated outcomes are CoC moving to broader coverage and regionalizing housing support efforts. Arlington is a member of the Somerville-Arlington Continuum of Care, which merged with the Balance of State CoC in December 2019. The town participates in monthly meetings with service providers. The Somerville Homeless Coalition provides homeless and near homeless individuals, including the elderly, with support services and housing solutions. This continued relationship ensures Arlington has a potential resource for financing for affordable units for homeless individuals, should the town have an opportunity to create such a space.



9	<b>Agency/Group/Organization</b>	Town of Arlington Energy Efficiency, now Arlington Sustainability
	<b>Agency/Group/Organization Type</b>	Other government - Local Business Leaders Civic Leaders Resiliency
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Market Analysis Non-Housing Needs Assessment
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The staff member was consulted during a community stakeholder session. Areas for improved coordination are working with residents and landlords to connect to energy efficient programs. Anticipated outcomes are continuing to work with the community to create best practices for energy equity.
10	<b>Agency/Group/Organization</b>	Town of Arlington Environmental Planner
	<b>Agency/Group/Organization Type</b>	Other government - Local Business Leaders Civic Leaders Resiliency
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Housing Needs Assessment
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Planner was consulted during a community stakeholder session. The Environmental Planner focuses on climate adaptation and opportunities to utilize public space for building resiliency. Anticipated outcomes include supporting an appropriate resiliency project and leveraging state and private resiliency and climate adaption funding and CDBG funding.

11	<b>Agency/Group/Organization</b>	Town of Arlington Public Health Director
	<b>Agency/Group/Organization Type</b>	Services-Health Health Agency Other government - Local Business Leaders Civic Leaders
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homelessness Strategy Market Analysis
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Public Health Director was consulted during a community stakeholder session. The Public Health Director focuses on the public health of the community through regulatory enforcement, environmental health, communicable disease prevention, and emergency preparedness. Issues identified were gaps in services for clients across all age groups and inadequate staffing to complete the necessary work.
12	<b>Agency/Group/Organization</b>	Mystic River Watershed Association
	<b>Agency/Group/Organization Type</b>	Regional organization Planning organization Resiliency
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Housing Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The agency was consulted as part of a community stakeholder session. The agency focuses on the whole Mystic River watershed and specifically on greenways and building resiliency. Anticipated outcomes include supporting appropriate resiliency projects within the watershed.
13	<b>Agency/Group/Organization</b>	MassHire MetroNorth Workforce Development Board
	<b>Agency/Group/Organization Type</b>	Services-Employment Regional organization

	<b>What section of the Plan was addressed by Consultation?</b>	Economic Development Non-Housing Needs Assessment
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The agency was consulted directly. The agency provides career and employment services to people who are unemployed or looking for better jobs, as well as employers who are looking for employees. Anticipated outcomes include aligning the needs of businesses with the needs of job seekers.
14	<b>Agency/Group/Organization</b>	Minuteman Senior Services
	<b>Agency/Group/Organization Type</b>	Services-Elderly Persons Health Agency
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Market Analysis
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This organization was consulted through an in-person session held on June 19, 2019.
15	<b>Agency/Group/Organization</b>	North Suburban Consortium
	<b>Agency/Group/Organization Type</b>	Housing Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Market Analysis
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Town of Arlington consulted with adjacent communities in the North Suburban Consortium including, Chelsea, Everett, Malden, Medford, Melrose, Revere, and Winthrop, Massachusetts. Consultation occurred during monthly meetings held during the planning process. The consultation process helped shape housing priorities and HOME funding allocations, especially in work on affordable housing in town.
16	<b>Agency/Group/Organization</b>	Arlington Economic Recovery Task Force
	<b>Agency/Group/Organization Type</b>	Other government - Local Business Leaders

	<b>What section of the Plan was addressed by Consultation?</b>	Economic Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	During monthly meetings, the Arlington Economic Recovery Task Force, composed of representatives from the Town and Arlington's business and nonprofit community, collaborated with Town officials on pandemic-recovery response for the Arlington small business community. Additionally, sector-specific focus groups and surveys were used as instruments to collect information on needs. These meetings and feedback were used in the development of economic development activities.

**Identify any Agency Types not consulted and provide rationale for not consulting**

All relevant agencies were consulted by the Town of Arlington.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

<b>Name of Plan</b>	<b>Lead Organization</b>	<b>How do the goals of your Strategic Plan overlap with the goals of each plan?</b>
Continuum of Care	Somerville Homeless Coalition	Arlington relies on the Continuum of Care providers to supplement our homeless prevention program.

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Housing Production Plan/ Housing Plan	Department of Planning and Community Development	<p>The primary goal of the Housing Production Plan is to increase the number of deed-restricted affordable housing units in Arlington. The Housing Production Plan identified priority sites and populations. A committee, the Housing Plan Implementation Committee, was created to help execute the goals of the HPP. At 2022 Town Meeting, several zoning and town bylaw amendments aimed at addressing the creation of affordable housing and more housing options, including accessory dwelling units, an increase to the percentage of affordability in the existing inclusionary housing bylaw, and a Home Rule Petition for a real estate transfer fee were adopted. Together, these efforts may lead to increased funding and housing options, including for affordable housing. The Arlington Housing Plan was updated for 2022-2027. The five-year plan replaces the Town's 2016 Housing Production Plan which expired in the fall of 2021. Informed by data, research, and community engagement, the plan shares a vision and specific ways that Arlington can lead on providing housing options for a range of people. The plan includes a comprehensive housing needs assessment, affordable housing goals, and outlines strategies for how to achieve those goals through policy and zoning changes, new programs, and funding sources.</p>
Community Preservation Plan	Community Preservation Committee	<p>The Community Preservation Plan discusses use of local funds in affordable housing. The Consolidated Plan prioritizes the upkeep and creation of affordable housing which is in line with the goals of the Community Preservation Plan. CDBG projects will continue to leverage Community Preservation Act funding.</p>
Arlington Master Plan	Department of Planning and Community Development; the Master Plan Implementation Committee	<p>The Department of Planning and Community Development and the Master Plan Implementation Committee recommended creating a Housing Production Plan and working with the non-profit Housing Corporation of Arlington to create affordable housing. The housing element of the Master Plan encouraged a focus on the production of affordable housing which is aligned with the Town's CDBG goals. The Town is in the process of planning the update to the Master Plan for 2025. A planning kickoff webinar was held on February 29<sup>th</sup>, 2024, which included instructions for residents to get involved.</p>
Open Space and Recreation Plan	Arlington Recreation Department	<p>The Open Space and Recreation Plan values recreational opportunities for Arlington residents, as does the Strategic Plan. The Open Space and Recreation Plan was recently updated for 2022-2029.</p>

<b>Name of Plan</b>	<b>Lead Organization</b>	<b>How do the goals of your Strategic Plan overlap with the goals of each plan?</b>
Municipal Vulnerability Planning Report	Town of Arlington	The Municipal Vulnerability Planning effort identified the top priority is addressing flooding in the Mill Brook Corridor, but also focuses on resiliency projects throughout Arlington.
Connect Arlington Sustainable Transportation Plan	Department of Planning and Community Development	Connect Arlington focuses on all aspects of transportation and mobility in Arlington, including walking, bicycling, public transportation, driving, shared mobility, and micro-mobility. The plan provides a vision for the development of the transportation system in Arlington over the next 20 years. The plan will inform future Public Facilities and Improvements projects funded by CDBG going forward.
Arlington Net Zero Action Plan	Department of Planning and Community Development, Clean Energy Future Committee	The Net Zero Action Plan aims to guide Arlington to net zero greenhouse gas pollution by 2050. The plan will inform the implementation of Housing and Public Facilities and Improvements activities funded by CDBG.
Fair Housing Action Plan	Department of Planning and Community Development	The Fair Housing Action Plan addresses equitable access to housing choice in the Town of Arlington. The goal of fair housing efforts is to eliminate housing discrimination and residential segregation. This plan aims to advance these twin goals through analysis of existing fair housing conditions and recommended actions by the Town. This plan aligns with CDBG and town goals.

**Table 3 - Other local / regional / federal planning efforts**

### **Narrative**

The Department of Planning and Community Development, and other Town departments, are in regular contact with public and private agencies to ensure funding priorities are in line with current community development goals and objectives. The Office maintains continued collaboration with Human Services Organizations that provide youth programs, family support services, and elder programs.

**AP-12 Participation - 91.401, 91.105, 91.200(c)****1. Summary of citizen participation process/Efforts made to broaden citizen participation  
Summarize citizen participation process and how it impacted goal setting**

The Town, through the Department of Planning and Community Development, implemented a broad-based approach to maximize citizen participation and input into the identification of priority needs and investment strategies to address those needs. Citizen participation efforts include two public meetings and a 30-day period for public comment, in addition to print- and web-based outreach notifying the public of opportunities to engage. Input from this participation process was utilized to establish the funding priorities for CDBG funds. Moreover, citizen participation begins with ensuring access to records. The Town has made files relevant to the planning and administration of CDBG funds available online in accessible formats.

**Citizen Participation Outreach**

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Newspaper Ad	Non-targeted/broad community	Legal ads were posted in the local newspaper on January 18, 2024, and January 25, 2024, to notify the public about the Public Hearing on requests for Program Year 50 funding to be held on February 5, 2024.	No comments were received	N/A	<a href="https://www.masspublicnotices.org">https://www.masspublicnotices.org</a>

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Internet Outreach	Non-targeted/broad community	A notice was posted on the Town of Arlington website on January 18, 2024, to notify the public of the Hearing on requests for Program Year 50 funding to be held on February 5, 2024.	No comments were received	N/A	<a href="https://www.arlingtonma.gov/Home/Components/News/News/13891/3988">https://www.arlingtonma.gov/Home/Components/News/News/13891/3988</a>
3	Public Hearing	Non-targeted/broad community	A Public Hearing was held during the February 5, 2024, Select Board meeting. The Program Year 49 mid-year report was reviewed and CDBG Applicants were invited to give the Select Board an overview of their proposed programs for Program Year 50.	Several applicants reviewed their proposed projects for the Select Board. A recording of the meeting is available on Arlington Community Media.	All comments were received.	<a href="https://www.youtube.com/watch?v=NcxXcFdFjAA">https://www.youtube.com/watch?v=NcxXcFdFjAA</a>



Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
4	Public Meeting	Non-targeted/broad community	CDBG Subcommittee meetings were held virtually on January 31, 2024, February 14, 2024, and May 29, 2024. The Town Manager, DPCD Director, two members of the Select Board, three residents, and the CDBG Administrator make up the CDBG Subcommittee.	No Comments Received		<p>January 31, 2024  <a href="https://www.arlingtonma.gov/Home/Components/Calendar/Event/33847/297?curm=1&amp;cury=2024">https://www.arlingtonma.gov/Home/Components/Calendar/Event/33847/297?curm=1&amp;cury=2024</a></p> <p>February 14, 2024  <a href="https://www.arlingtonma.gov/Home/Components/Calendar/Event/34002/297?curm=2&amp;cury=2024">https://www.arlingtonma.gov/Home/Components/Calendar/Event/34002/297?curm=2&amp;cury=2024</a></p> <p>May 30, 2024  <a href="https://www.arlingtonma.gov/Home/Components/Calendar/Event/34600/18">https://www.arlingtonma.gov/Home/Components/Calendar/Event/34600/18</a></p>

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
5	Public Hearing	Non-targeted/broad community	The Select Board held a public hearing February 21, 2024, to review the CDBG Subcommittee's preliminary funding recommendation for Program Year 50. The Select Board moved to accept the preliminary budget, with the understanding that when HUD announces PY50 funding the Subcommittee will reconvene to update the budget. The Select Board endorsed the CDBG report to Town Meeting for final approval.	Select Board Member comments were focused on continuing to support the work of subrecipients to support members of the public. There were no comments from the general public. The link to view the recorded meeting is provided.	All comments were accepted.	February 21, 2024 <a href="https://youtu.be/QkDiFJ7snLY">https://youtu.be/QkDiFJ7snLY</a>

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
6	Internet Outreach	Non-targeted/broad community	The Draft Annual Action Plan and Substantial Amendment for Program Year 50 were made available to read on the Town website on June 6, 2024, The website notice also notified readers of the Public Comment Period to be held on June 6, 2024 – July 8, 2024, during which stakeholders were invited to submit public comment.	No comments were received	N/A	<a href="http://www.arlingtonma.gov/cdbg">www.arlingtonma.gov/cdbg</a>

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
7	Newspaper Ad	Non-targeted/broad community	A legal advertisement was submitted to be placed in the June 6, 2024, and June 13, 2024, editions of the Advocate & Star to notify the public of the availability of the Draft Annual Action Plan and Substantial Amendment for Program Year 50 on the Town website. The notice also notified readers of the deadline to submit public comment and of the June 27, 2024, Public Hearing.	No comments were received	N/A	<a href="https://www.masspublicnotices.org">https://www.masspublicnotices.org</a>

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
8	Internet Outreach	Non-targeted/broad community  Residents of Public and Assisted Housing	Direct emails were sent to representatives from interested parties on June 3, 2024, and June 10, 2024, to notify them of the availability of the Draft Annual Action Plan and Substantial Amendment, Public Comment Period, and Public Hearing, and to invite public comment.	No comments were received	N/A	
9	Internet Outreach	Non-targeted/broad community	Direct emails were sent to representatives from interested parties on June 3, 2024, and June 10, 2024, to notify them of the availability of the Draft Annual Action Plan and Substantial Amendment, Public Comment Period, and Public Hearing, and to invite public comment.	No comments were received	N/A	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
10	Public Hearing	Non-targeted/broad community	The Department of Planning and Community Development will hold a virtual Public Hearing on June 27, 2024, with an overview of the Draft Annual Action Plan and Substantial Amendment to be presented.		All comments were received	<a href="https://www.arlingtonma.gov/Home/Components/Calendar/Event/34613/18?curm=6&amp;cury=2024">https://www.arlingtonma.gov/Home/Components/Calendar/Event/34613/18?curm=6&amp;cury=2024</a>
11	Public Comment Period	Non-targeted/broad community	A Public Comment Period will be held from June 6, 2024, to July 8, 2024, to allow adequate time for members of the public to review the Draft Annual Action Plan and Substantial Amendment and submit public comment.		All comments were received	Update on 6/6/24 with CDBG page link and news items

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
12	Internet Outreach	Non-targeted/broad community	Social Media Posts highlighting the availability of the Draft Annual Action Plan, Substantial Amendment, and the public comment period were posted on Facebook and Twitter on the following dates: Include Dates	No comments were received	N/A	<a href="https://twitter.com/arlingtonmagov">https://twitter.com/arlingtonmagov</a> <a href="https://www.facebook.com/arlingtonma">https://www.facebook.com/arlingtonma</a>

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
13	Public Access Television Interview	Non-targeted/broad community	During her June 6, 2024 public access television interview, Director of Planning and Community Development, Claire Ricker, provided notice of the Draft Annual Action Plan and Substantial Amendment public comment period and where to find more information on the Town site. The link to view the recorded video is attached and was shared on the Town site, Facebook, and Twitter on <b>Dates</b>	No comments were received	N/A	<b>Update with ACMi link</b>

**Table 4 – Citizen Participation Outreach**



## Expected Resources

### AP-15 Expected Resources - 91.420(b), 91.220(c) (1,2)

#### Introduction

The Town of Arlington has received an allocation of \$1,059,520 for CDBG Program Year 50. To maximize the impact of CDBG funds, the Town expends significant general government funds and encourages all partners and projects to strategically leverage additional funds. Due to the limited remaining number of home rehabilitation loans, the Town estimates it will receive less than \$10,000 in program income in addition to the entitlement allocation. A Substantial Amendment for an off-cycle application for a Department of Public Works curb cut ADA accessibility project totaling \$125,000 was also submitted. A budget amendment, which will reprogram

Unexpended Program Year 2022 funds totaling \$65,000 will also be included with the PY50 budget. The 20% planning and administration cap of \$211,904 for Program Year 50 is calculated using the annual allocation released by HUD on May 8, 2024.

As a member of the North Suburban Consortium, the Town has available HOME Investment Partnership program funds to support direct assistance to moderate-income homebuyers and to subsidize the development cost of affordable housing projects. These funds are managed by the City of Malden (Consortium lead).

#### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 5				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 5				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	\$1,059,520	\$0	\$190,000	\$1,249,520	\$1,249,520	Funds represent Entitlement grant funds from U.S. Department of Housing and Urban Development to address housing, community development and economic development needs.

Table 5 - Expected Resources – Priority Table

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

The Town anticipates CDBG funds will leverage additional resources. Non-Entitlement funds, that will be used to further the goals of the Strategic Plan may include private foundations, organizations, and individuals. The following leveraged resources are

anticipated during the upcoming program year:

**Town General Funds:** The projected Town budget commits resources for the priority activities including Public Parks, Facilities, and Infrastructure, Health and Human Services (HHS), and Economic Development.

**Affordable Housing Resources:** Affordable Housing Developments are likely to utilize a variety of local, state, federal, and private housing resources including Community Preservation Act funding, Low Income Housing Tax Credits, the Mass Rental Voucher Program, funds for historic preservation, state and federal historic tax credits, HOME funding, private foundation support, and

private mortgage financing.

**Philanthropy:** The Boys and Girls Club receives funding from the United Way. The Housing Corporation of Arlington raises private donations from Town residents and businesses, Homeless Prevention Appeal letter, and Annual Meeting and Membership dues.

**Section 8 Funds:** Section 8 is administered by the Arlington Housing Authority and provides rental subsidies to approximately 400 Arlington households.

**Community Preservation Act:** Community Preservation Act fund resources will be used for affordable housing, public facilities, and capital improvements.

**If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

In Program Year 50, The Veterans Memorial Park, Robbins Library Accessible Restroom Renovation and the Curb Cut Ramp Project

(which will be included with an Action Plan Amendment) will utilize publicly owned land within the Town of Arlington to address the needs identified in the plan. These projects will address the goal in the Town's Consolidated Plan to enhance parks, public facilities, and infrastructure.

## **Discussion**

The priorities identified within the Consolidated Plan are the outcome of an extensive, comprehensive effort to identify community needs. The Consolidated Plan assesses the available resources to meet those needs. The Town of Arlington's investments will leverage public and private funds to address the needs regarding economic development, affordable housing, community development, focusing on the benefit to individuals with low-to-moderate income.

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3) &(e)

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Improve the Condition of Existing Housing	2024	2025	Affordable Housing		Affordable Housing	CDBG: \$200,000	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 241 Households Assisted Rental units rehabilitated: 25 Household Housing Unit
2	Increase Economic Development Opportunities	2024	2025	Non-Housing Community Development		Economic Development	CDBG: \$0	Consolidate Plan Goal has been exceeded Jobs created/retained: 15 Jobs Businesses assisted: 30 Businesses Assisted through Program Year 2022
3	Enhance Parks, Public Facilities, and Infrastructure	2024	2025	Non-Housing Community Development		Public Facilities, Infrastructure, and Parks	CDBG: \$488,688	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 46,300 Persons Assisted
4	Increase Access to Jobs, Education, Transportation	2024	2025	Non-Housing Community Development		Public Services	CDBG: \$158,928	Public service activities other than Low/Moderate Income Housing Benefit: 1,415 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
5	Planning and Administration	2024	2025	Planning and Administration		Affordable Housing Economic Development Public Facilities, Infrastructure, and Parks Public Services	CDBG: \$211,904	Other: 1 Other

Table 6 – Goals Summary

### Goal Descriptions

1	<b>Goal Name</b>	Improve the Condition of Existing Housing
	<b>Goal Description</b>	Funding will be used on capital improvements to the existing Housing Corporation of Arlington and Caritas Communities portfolios. Capital improvements include rehabilitation to preserve units and to improve sustainability and energy efficiency.
2	<b>Goal Name</b>	Increase Economic Development Opportunities
	<b>Goal Description</b>	No new CDBG Funding will support economic development projects during Program Year 50.

3	<b>Goal Name</b>	Enhance Parks, Public Facilities, and Infrastructure
	<b>Goal Description</b>	Lower Mystic AHA DPW Curb Ramp Installations
4	<b>Goal Name</b>	Increase Access to Jobs, Education, Transportation
	<b>Goal Description</b>	Ten (10) public service programs provided by seven (7) service providers will be funded to support vulnerable populations and improve the quality of life for residents who make a low- to moderate-incomes.
5	<b>Goal Name</b>	Planning and Administration
	<b>Goal Description</b>	Funding will be used to pay a portion of salaries for staff planners and a CDBG administrator. Responsibilities will include data gathering and analysis, local and comprehensive planning, affordable and fair housing studies and implementation, economic development, and daily financial administration of the CDBG program and coordination of grant activities with program directors. The Administrator is also responsible for maintaining all records and completing the reporting requirements of the CDBG program as required by HUD. Administrative costs will also cover overall program development, management, coordination, monitoring, and evaluation. This line item also includes funding legal advertising and training and travel costs for the Administrator.

## **AP-35 Projects - 91.420, 91.220(d)**

### **Introduction**

During Program Year 50, there are a variety of new and continuing activities projects planned across six categories that will be funded by CDBG to benefit low- and moderate-income people.

#	Project Name
1	Affordable Housing
2	Economic Development
3	Public Services
4	Public Facilities, Infrastructure, and Parks
5	Planning
6	Administration

**Table 7 – Project Information**

## **Describe the reasons for allocation priorities and any obstacles to addressing underserved needs**

CDBG funds are intended to provide low-and moderate-income households with viable communities, including improved neighborhoods accessible to all, safe, decent, and affordable housing, and expanded economic opportunities. The Town continues to plan for the preservation and production of and investment in affordable housing to address the limited affordable rental housing stock in the Greater Boston area. A portion of this year's CDBG funds are allocated for capital improvements to Arlington's affordable rental housing.

The system for establishing the priority for selection of the Program Year 50 projects is predicated upon the following criteria:

- **Community Need:** Does the proposed project address a pressing or significant need in the Town and is there demonstrated familiarity with said need?
- **Resources and Capacity:** Does the organization have the appropriate level of experienced staff and resources to execute the proposed project and the aptitude to meet the need?
- **Cost Benefit:** How does the cost of the proposed project compare to its proposed output and outcome accomplishments?
- **Leveraged Funds:** Has the organization secured additional funding sources or in-kind support to cover the proposed project?
- **Town Goals:** Does the project support or advance any goals established in the Town of Arlington's plans?
- **Self Sufficiency:** Will the proposed project be self-sufficient and no longer required CDBG funding after one year? A few years?
- **New Public Service Program:** Is the proposed project offering a new service and is it available from any other providers in the community?
- **Encouraging Partnerships:** Does the proposed project involve new or existing partnerships with other service providers in the community?

The above criteria were used in the evaluation of applications, with the first five items worth up to three points, and the latter three worth up to one point. See Exhibit A for further detail.

The primary obstacle to meeting underserved needs is the limited funding resources available to address identified priorities. The Town continues to collaborate with other public agencies and non-profit organizations, when feasible, to leverage resources, and maximize outcomes in housing and community development.

A secondary obstacle was outlined in a prior section with regard to the preservation and



creation of affordable housing. The Town's Master Plan states that creating and preserving affordable housing is an important Town goal. The Town also has adopted a Housing Production Plan noting numerous strategies that will help the town achieve housing goals. One obstacle that requires administrative and political persistence relates to amending local zoning to improve opportunities to create new affordable housing.

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**AP-38 Project Summary**  
**Project Summary Information**

DRAFT

1	<b>Project Name</b>	Affordable Housing
	<b>Target Area</b>	N/A
	<b>Goals Supported</b>	Improve the Condition of Existing Housing
	<b>Needs Addressed</b>	Affordable Housing
	<b>Funding</b>	CDBG: \$200,000
	<b>Description</b>	Capital improvements will be made at several Housing Corporation of Arlington and Caritas Communities properties. Improvements to enhance the safety, accessibility, functionality, and longevity will be made. These programs are expected to benefit 241 households and comply with the national objective LMH.
	<b>Target Date</b>	6/30/2025
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Caritas Communities' project is expected to benefit 35 households with a low-to-moderate income and the Housing Corporation of Arlington's project is expected to benefit 25 households making a low-to moderate income over several locations.
	<b>Location Description</b>	Multiple addresses.
	<b>Planned Activities</b>	The funding supporting Caritas Communities and the Housing Corporation will support deferred maintenance on units. The expected outcome of this project is to provide more comfortable housing for tenants and energy savings. These projects will be funded at \$100,000 each.
2	<b>Project Name</b>	Economic Development
	<b>Target Area</b>	N/A
	<b>Goals Supported</b>	Increase Economic Development Opportunities
	<b>Needs Addressed</b>	Economic Development
	<b>Funding</b>	\$0
	<b>Description</b>	No new economic development activities will be carried out in Program Year 50.
	<b>Target Date</b>	N/A
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
	<b>Location Description</b>	N/A

	<b>Planned Activities</b>	N/A
<b>3</b>	<b>Project Name</b>	Public Services
	<b>Target Area</b>	N/A
	<b>Goals Supported</b>	Increase Access to Jobs, Education, Transportation
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$158,928
	<b>Description</b>	Public Services include activities for low to moderate income residents of various ages. Activities help to provide and increase access to transportation, year-round recreation programs, health services, academic support, and job opportunities.
	<b>Target Date</b>	6/30/2025
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	1,415 individuals. These activities will primarily and directly benefit youth and elderly residents of families who make low-to-moderate income.
	<b>Location Description</b>	Multiple addresses
	<b>Planned Activities</b>	Services include skilled care, transportation and volunteer organization for senior activities, summer and year-round scholarships for income eligible children/families to participate in programs offered by the Town's Recreation Department, Arlington Boys and Girls Club, and Fidelity House. Services will also include academic support, employment for teens, food security assistance, mental health and domestic violence counseling.
<b>4</b>	<b>Project Name</b>	Public Facilities, Infrastructure, and Parks
	<b>Target Area</b>	N/A
	<b>Goals Supported</b>	Enhance Parks, Public Facilities, and Infrastructure
	<b>Needs Addressed</b>	Public Facilities, Infrastructure, and Parks
	<b>Funding</b>	CDBG: \$488,688 with Substantial Amendment and reprogramming of unexpended funds \$678,688
	<b>Description</b>	Improving accessibility and flood mitigation in targeted areas in town.
	<b>Target Date</b>	6/30/2025
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	46,300 people including those who make a low-to moderate income, are a member of a group presumed to be eligible (seniors, adults with disabilities), and all residents of Arlington.

	<b>Location Description</b>	DPW Curb Ramp Installations Lower Mystic Flood mitigation AHA ADA Accessibility improvements paving project Town Hall brick sidewalk repair for ADA accessibility
	<b>Planned Activities</b>	DPW Curb Ramp Installations Lower Mystic Flood mitigation AHA ADA Accessibility improvements paving project Town Hall brick sidewalk repair for ADA accessibility
5	<b>Project Name</b>	Planning
	<b>Target Area</b>	N/A
	<b>Goals Supported</b>	Improve the Condition of Existing Housing Increase Economic Development Opportunities Enhance Parks, Public Facilities, and Infrastructure Increase Access to Jobs, Education, Transportation Planning and Administration
	<b>Needs Addressed</b>	Affordable Housing Economic Development Public Facilities, Infrastructure, and Parks Public Services
	<b>Funding</b>	CDBG: \$111,904
	<b>Description</b>	Staff work on CDBG-related projects.
	<b>Target Date</b>	6/30/2025
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
	<b>Location Description</b>	Town-wide

	<b>Planned Activities</b>	Duties and responsibilities involve data gathering and analysis, local and comprehensive planning and zoning, affordable housing studies and implementation. These funds will also be used to fund a range of planning activities to help in the creation and preservation of affordable housing and minimize displacement. These activities include studying the needs of extremely low-income and under-housed individuals and families to inform future funding applications and allocation of resources; identification of resources to preserve homes that are on track to lose affordability due to expiring deed restrictions and other activities which advance affordable housing planning; development of additional plans for the Arlington Affordable Housing Trust Fund, as needed; planning analyses to advance recommendations in Connect Arlington, Net Zero Action Plan, and Housing Plan; and development of Master Plan update process.
6	<b>Project Name</b>	Administration
	<b>Target Area</b>	N/A
	<b>Goals Supported</b>	Improve the Condition of Existing Housing Increase Economic Development Opportunities Enhance Parks, Public Facilities, and Infrastructure Increase Access to Jobs, Education, Transportation Planning and Administration
	<b>Needs Addressed</b>	Affordable Housing Economic Development Public Facilities, Infrastructure, and Parks Public Services
	<b>Funding</b>	CDBG: \$100,000
	<b>Description</b>	Staffing related to CDBG administration
	<b>Target Date</b>	6/30/2025
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
	<b>Location Description</b>	Town-wide
	<b>Planned Activities</b>	Sub recipient management, program development, community engagement, plan development, and fiscal responsibilities.

## **AP-50 Geographic Distribution - 91.420, 91.220(f)**

**Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

During Year 5 of the Consolidated Plan, Program Year 50, Lower Mystic Flood mitigation green infrastructure project will take place in CDBG-eligible Census block groups. These areas are identified in these areas are in need of flood mitigation and storm water collection.

### **Geographic Distribution**

Target Area	Percentage of Funds

**Table 8 - Geographic Distribution**

### **Rationale for the priorities for allocating investments geographically**

Not a formal target area, the residents in the CDBG eligible Block groups along the Lower Mystic Flood mitigation project experience flooding.

### **Discussion**

**AP-55 Affordable Housing - 91.420, 91.220(g)**

**AP-60 Public Housing - 91.420, 91.220(h)**

**AP-65 Homeless and Other Special Needs Activities – 91.420, 91.220(i)**

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## **AP-75 Barriers to affordable housing -91.420, 91.220(j)**

### **Introduction**

The demand for affordable housing outpaces the supply of affordable housing in Arlington. The Town has a very low housing vacancy rate, and the cost of housing continues to rise. As a dense community with very little vacant land for new development, almost all development is through redevelopment. Moreover, the cost to build affordable housing is high and the market is very competitive. As is the case with developing affordable housing, however, these developments have been in the works for years, due to assembling financing, zoning and permitting approvals, and site remediation. Additional barriers include the cost per unit; Arlington has access to HOME funds which were allocated to these projects through the North Suburban HOME Consortium, but the high cost of land and to the cost to create these homes means the average cost per unit can be higher than is acceptable under HOME regulations.

The Town has a local community development corporation that is in the planning/funding stages for a new affordable housing development with a total of 43 new affordable units in Arlington. Housing Corporation of Arlington expects to receive a funding update from the MA Executive Office of Housing and Livable Communities (EOHLC).

**Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

At Arlington's 2021 Annual Town Meeting, there were several zoning and town bylaw amendments aimed at addressing the creation of affordable housing and more housing options. Notably, Town Meeting voted to amend the Zoning Bylaw to allow Accessory Dwelling Units (ADU). ADUs are self-contained housing units, inclusive of sleeping, cooking, and sanitary facilities on the same lot as a principal dwelling. ADUs are now an allowed use by right in all residential and business districts in single-family, two-family, and duplex dwelling units. This effort is intended to encourage housing for persons of all income levels and ages. In 2024 The Housing

Corporation of Arlington took advantage of the Town's zoning update and placed an ADU on one of their properties for an additional affordable housing unit. The ADU is also all electric and Passive House certified.

Passage of a Home Rule Petition supporting the development of a real estate transfer fee will impose a fee assessed on the transfer of title of real property that supports a sustainable, continuous, and dedicated revenue source for the Arlington Affordable Housing Trust Fund, which itself was adopted by the November 2020 Special Town Meeting.

In July 2021, Arlington released a Fair Housing Action Plan, which supplies recommendations to achieve equitable access to housing choice in Arlington. The Town designated \$5,350,000 in American Rescue Plan Act funding, to go toward affordable housing efforts, in addition to nearly \$2,000,000 in preventing and addressing homelessness. The Town will be advancing zoning amendments aimed at housing affordability goals, including the creation of an Affordable Housing Overlay, now that a new Housing Production Plan has been adopted. This CDBG-funded plan will help advance goals and address barriers to affordable housing. Together, these efforts will lead to increased funding, affordability, and housing options. All affordable housing activities will also be held to the standards and priorities set forth in the Fair Housing Action Plan.

In early 2022, the Arlington Redevelopment Board (ARB) adopted the Arlington Housing Plan 2022-2027. The Arlington Select Board followed suit and adopted the Housing Plan in April 2022. Informed by data, research, and input from the community, the plan shares a vision and specific ways that Arlington can lead on increasing affordable housing options for a range of people. The plan includes a comprehensive housing needs assessment, affordable housing goals, and outlines strategies for how to achieve those goals through policy and zoning changes, new programs, and funding sources.

In 2023 Town Meeting voted to adopt the proposed MBTA Communities Overlay District, where multifamily housing is allowed by right, to ensure that Arlington is compliant with Massachusetts' MBTA Communities legislation. The MBTA Working Group, who developed the overlay district plan, used the following Town Plans: Master Plan, Housing Production Plan, Fair Housing Action Plan, Net Zero Action Plan, and Connect Arlington (the Sustainable Transportation Plan) which recommend identifying areas that are priorities for redevelopment and amending zoning to allow multifamily housing in more locations in the town. CDBG partially funded the development of a number of these plans.

**Discussion**

Please see the discussion above.

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## **AP-85 Other Actions - 91.420, 91.220(k)**

### **Introduction**

The activities selected for Program Year 50 funding were chosen through a formal solicitation process and will provide services and address identified needs for residents of all ages and make immediate impacts to residents who make a low- to moderate-income. Arlington is continuing to select projects that improve the condition of existing affordable housing, increase economic opportunities, enhance parks, public facilities, & infrastructure, and increase access to jobs, education, transportation, & other services.

### **Actions planned to address obstacles to meeting underserved needs**

The Department of Planning and Community Development continues to work to propose changes to the Zoning Bylaw which will help to address the region's housing shortage, including affordable housing. Secondly, the Town will continue to leverage additional funding for town-wide planning projects, including providing Community Preservation Act fund resources in partnership with CDBG-funded projects.

### **Actions planned to foster and maintain affordable housing**

As mentioned previously, the Town supports affordable housing financially and through policy. In Year 5 of the Consolidated Plan, funding has been allocated to the upkeep of affordable housing by Arlington Housing Authority, the Housing Corporation of Arlington, and Caritas Communities. The updated Housing Production Plan includes efforts to foster affordable housing as well as strategies to overcome obstacles to meeting underserved housing needs. All affordable housing activities will also be held to the standards and priorities set forth in the Fair Housing Action Plan.

### **Actions planned to reduce lead-based paint hazards**

The Town and the Malden Redevelopment Authority will ensure compliance with Massachusetts lead laws on all homebuyer assistance and developer-driven projects, homeowner and rental. All new affordable housing is lead-free.

The Arlington Health Department was consulted on the Town's response to lead in homes. Once contacted by a resident, the Board of Health conducts a lead determination if

there is a child under the age of six residing at a property. An inspector tests painted areas in the home to determine if lead is present. If a positive result is found, the Lead Inspector orders the owner of the property to bring the home into compliance. In the past year the Health Department conducted one home inspection and issued an order to owners for compliance. The Health Department will continue this method of addressing lead in Arlington homes.

### **Actions planned to reduce the number of poverty-level families**

The public services that provide childcare, including Fidelity House and the Arlington Boys and Girls Club, could allow parents to hold jobs while their children are being cared for. Additionally, Fidelity House's Jobs, Jobs, Jobs program prepares teenagers with job skills.

### **Actions planned to develop institutional structure**

Again, this year the CDBG Subcommittee utilized the Grant Evaluation Criteria, which were included in the annual application, to score each application.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

The Town benefits from a strong network of Arlington-based providers as well as a network of regional housing and human services providers. The Town directly operates quality programs through its Department of Health and Human Services, which will ensure coordination of its programs with regional providers. Also, the Town recently created a Human Services Network which is a chance for all service providers in Town to share resources. The Housing Corporation of Arlington and the Arlington Housing Authority communicate when there is a need for a unit, especially when there is an immediate need for housing and a person is facing homelessness. Finally, the Town acts as a first point of contact for people when they are in need of housing; while the Town does not have its own units to provide, the Town is able to provide residents information on how to contact the entities in Town that may have units and to get on their waitlists. In March of 2023 the Department of Health and Human Services hired Arlington's first Homelessness Prevention/Community resource Coordinator to work in collaboration with the Arlington Police Department's Homeless Outreach Team, Somerville Homeless Coalition, and other human service providers in the community for those experiencing or are at risk of homelessness. The Town also coordinates its housing agenda with the surrounding towns through its membership in the North Suburban HOME Consortium.

**Discussion**

Please see the discussion above.

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## Program Specific Requirements

### AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

#### Introduction

The Town of Arlington maintains administrative capacity through the following: (1) continued contact with HUD staff, (2) participation in any HUD-sponsored training (either in person or via HUD Exchange), and (3) active membership in the National Community Development Association (NCDA). These contacts enhance and reinforce the capacity of capable staff in meeting regulatory requirements unique to the CDBG program, including but not limited to the specific requirement described in AP-90.

#### Community Development Block Grant Program (CDBG)

##### Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>0</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan. Program Year 50 2024-2025	80%

# TOWN OF ARLINGTON



## CDBG Program Year 50 Budget Update

The Town of Arlington was awarded \$1,059,520 in new grant funds from the U.S. Department of Housing and Urban Development (HUD) for the period of July 1, 2024 through June 30, 2025. This is an increase of just over \$580 from the current year's allocation. The following allocations would expend a total amount of \$1,059,520. The Town expects a more modest sum of Program Income from the Arlington Home Rehabilitation Program than in years past, we are estimating less than \$10,000. The amount is lower than in previous years as no new loans have been made since 2018 and only eight loans remain active. A substantial amendment is also included with the Draft Annual Action Plan to allocate prior years' unexpended funds during Program Year 50.

Below is a summary of the recommended allocations made by the CDBG Subcommittee. Each project falls into one of six categories: *Affordable Housing, Economic Development, Public Services (limited to 15% of the annual grant per HUD restriction), Public Facilities, Infrastructure and Parks, Planning, or Administration (Planning and Administration are cumulatively limited to 20% of the annual grant per HUD restriction)*. Projects/activities must also meet one of the following HUD National Objectives:

**Low/Moderate Income Area Benefit (LMA):** the project/activity meets the needs of the persons residing in an area where at least 33.67% of the residents have a low or moderate income. (Arlington is a CDBG exception community so the percentage of LMA residents required to qualify a town census tract as CDBG eligible is lower than the LMA resident minimum of 51% for non-exception CDBG communities.)

**Low/Moderate Income Clientele (LMC):** the activity benefits a group of persons (rather than residents in a particular area) 51% of whom make a low- or moderate-income. The following groups are presumed to make a low- to moderate-income: abused children, battered spouses, elderly persons, and adults meeting the U.S. Bureau of Census' Current Population Reports definition of "severely disabled," homeless persons, illiterate adults and persons living with AIDS.

**Low/Moderate Housing (LMH):** the project will provide or improve permanent residential structures which, upon completion, will be occupied by households that make a low- to moderate-income. This includes but is not limited to acquisition or rehabilitation. Housing can be either owner or renter-occupied units in one-family or multi-family structures.

**Slum or Blighted Area (SBA):** the project is in a designated slum/blighted area as defined under State or local law and will address conditions that qualified the area as slum or blighted.

**Spot Blight (SBS):** the project will prevent or eliminate specific conditions of blight or physical decay outside a slum area. Activities are limited to clearance, historic preservation, rehabilitation of buildings, but only to the extent necessary to eliminate conditions detrimental to public health and safety.



**CDBG Subcommittee**

James Feeney, Town Manager

Judith Guillou, Resident

Jennifer Hernandez, Resident

John Hurd, Select Board Member

Diane Mahon, Select Board Member

Rebecca Persson, Resident

Claire Ricker, Director of Planning and Community Development

Mary Muszynski, CDBG Administrator

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**AFFORDABLE HOUSING**

**Affordable Housing Portfolio Capital Improvements, Housing Corporation of Arlington:** This request for \$200,000 would be used to fund the maintenance of Housing Corporation of Arlington units to improve sustainability and energy efficiency. The project will help to preserve affordable housing for low-income households and support Town sustainability efforts. This project is expected to benefit 25 households and complies with the national objective LMH. Funding is recommended at \$100,000.

**Affordable Housing Capital Improvements, Caritas Communities:** This request is for \$200,000 to fund improvements to the safety, accessibility, functionality, and longevity of Caritas' affordable housing residences in Arlington. This project will help address the quality and condition of Arlington's housing stock. Caritas residents will experience homes that are properly cared for, and Caritas will be able to extend the use of their portion of Arlington's affordable housing inventory for another several decades. This project is expected to benefit 37 households and complies with the national objective LMH. Funding is recommended at \$100,000.

**PUBLIC SERVICES**

**Scholarship Program, Arlington Boys & Girls Club:** This request for \$25,000 would fund scholarships to income-eligible households who participate in Boys & Girls Club activities. The program provides financial assistance to households with limited resources for a broad range of programs in the following five core National Boys & Girls Club program areas: Character and Leadership Development, Education and Career Development, Health and Life Skills, the Arts, and Sports, Fitness, and Recreation. This project is expected to benefit 65 individuals and complies with national objective LMC. Funding is recommended at \$16,000.

**Operation Success Learning Center, Arlington Housing Authority:** This request for \$5,000 would fund the operating costs of a homework support program for middle and high school students living in Menotomy Manor, an Arlington Housing Authority property. Trained volunteers and active and retired teachers from the community provide homework tutoring. This project is expected to benefit 12 individuals and complies with national objective LMC. Funding is recommended at \$2,000.

**Mental Health Services for Youth and Families, Arlington Youth Counseling Center (AYCC):** This request for \$20,000 would fund subsidies for the costs of counseling services to income-eligible households, including free and reduced-fee mental health counseling and medication treatment and case management services. The CDBG allocation defrays the cost of out-of-pocket expenses that are not covered by a client's insurance or for children and families that are without support or cannot afford the fee scale. This project is expected to benefit 15-25 individuals and complies with national objective LMC. Funding is recommended at \$15,000.

**Adult Day Health Scholarships, Council on Aging:** This request for \$10,000 would fund scholarships for seniors to utilize Adult Day Health Services through Cooperative Elder Services, Inc. The program provides a safe and therapeutic adult day care service, meals and other social programs at a low cost for those who, due to physical and/or psychological reasons, cannot be left alone at home. This project is expected to benefit 10 individuals and complies with national objective LMC. Funding is recommended at \$8,000.

**Transportation Program, Council on Aging:** This request for \$30,000 would fund the transportation services that are offered to Arlington seniors to help seniors remain independent and active in the community. The transportation program is comprised of two fully accessible 8-passenger vans driven by six part time drivers, a volunteer medical driver program for medical rides, and a partnership with Uber for medical rides outside of Arlington. COA received over 50 calls per day, requests for a total of 9,291 rides from over 761 individuals in Program Year 48 2021-2022. This project is

expected to benefit 761 individuals and complies with national objective LMC. Funding is recommended at \$30,000.

**Volunteer Coordinator, Council on Aging:** This request for \$53,134 would fund the position of Volunteer Coordinator. The coordinator supervises and coordinates volunteers, manages the van and transportation program, and is essential to the Council on Aging's mission to engage senior citizens in community participation. Volunteering within the COA allows residents to provide crucial services and programs to residents and allows services to take place at a lower cost. The funds received would be used for the base salary of the staff person plus all fringe benefits. This project is expected to benefit 400 individuals and complies with national objective LMC. Funding is recommended at \$53,134.

**Jobs, Jobs, Jobs Program, Fidelity House:** This request for \$5,000 would fund a summer employment program for income-eligible youth. Teen participants that are employed learn job skills including skills in childcare and recreation leadership. This project is expected to benefit five individuals and complies with national objective LMC. Funding is recommended at \$3,000.

**Menotomy Manor Outreach Program, Fidelity House:** This request for \$21,000 would provide funding to defray the cost of programs that Fidelity House manages for the low-income families of Menotomy Manor. The program is designed to offer opportunities, reduce the barriers that prevent participation (including transportation and financial barriers), and assimilate youth into community-wide programming. It provides scholarships and transportation for youth to attend summer and school year programming. This project is expected to benefit 40 individuals and complies with national objective LMC. Funding is recommended at \$17,000.

**Recreation Scholarship Program, Recreation Department:** This request for \$15,000 would fund scholarships for activities offered by the Recreation Department. The program provides income-eligible households an opportunity to participate in recreation programs by providing financial assistance of 25%-100% to offset the cost of program fees. This project is expected to benefit 100 individuals and complies with national objective LMC. Funding is recommended at \$6,866.

**Food Market, Arlington Eats:** This request for \$30,000 would provide funding to purchase food to support the enormous documented increase in need for services that has occurred in the past calendar year. By expanding its services beyond the traditional food pantry model and actively reducing social stigma associated with using food assistance services, Arlington EATS aims to ensure that all residents in need have access to nourishing food options which allows them to pursue economic opportunity and fulfill other needs. This project is expected to benefit 2,950 individuals and complies with the objective LMC. Funding is recommended at \$7,928.

#### **PUBLIC FACILITIES AND IMPROVEMENTS**

**Hauser Building Walkway Replacement and Paving Project, Arlington Housing Authority:** This request for \$300,000 would fund the replacement of the walkways and parking lot at the Hauser Building at Drake Village that were last paved in 1975. The project will help to preserve affordable housing for seniors in Arlington and support the Arlington Housing Authority and Town sustainability efforts. This project is expected to benefit 216 households and complies with the national objective LMA. Funding is recommended at \$200,000.

**Curb Ramp Installation, Department of Public Works:** This request for \$125,000 would fund new sidewalk curb ramp installations. This project supports the Town's goal to improve safety and accessibility. The Town of Arlington uses an Accessibility Analysis Map to prioritize areas where new curb ramps will be installed. These areas are utilized by under-served and vulnerable populations which tend to rely more on public amenities, including parks, open space, community buildings and public transit etc. This project is expected to benefit 46,000 individuals and complies with national objective LMC. Funding is recommended at \$113,688.

**Lower Mill Brook Flood Resilience Design, Conservation/Department of Planning and Community Development:** This

request for \$175,000 would fund the assessment of three key points on the Mill Brook: Cooke's Hollow, Mount Pleasant Cemetery, and Meadowbrook Park. These key points will be designed and permitted for floodwater storage, enhancements to open space, bridge replacement, bank stabilization, and crucial wetland restoration. Nature-based solutions will be proposed to allow Arlington to build a more resilient future for the residents in the lower reaches of Mill Brook. This project is expected to benefit 3,222 Individuals and complies with the national objective LMA. Funding is recommended at \$175,000.

**Foot of the Rocks Battlefield, Town Manager's Office and Foot of the Rocks Working Group:** This request for \$200,000 would fund the re-design of the Foot of the Rocks Parklet which is located at the intersection of Massachusetts Avenue and Lowell Street. The goal of this project is to re-grade and redesign this space to make it an accessible gathering space that also provides historical education to visitors to the area about the significance of the location in the history of the American Revolution. This project is expected to benefit 46,000 individuals and complies with the national objective LMA. Funding is recommended at \$0.

## PLANNING

**Planners, Department of Planning and Community Development:** This request for \$65,000 would fund a portion of the salary and fringe benefits of Department staff working on CDBG-related activities. Duties and responsibilities involve data gathering and analysis, survey creation and implementation, community engagement, land use planning and zoning activities, affordable housing studies and implementation activities, and economic development. All positions serve under the Director of Planning and Community Development. CDBG funding of salary plus fringe benefits is reimbursed to the Town. This activity is exempt from meeting a national objective. Funding is recommended at \$50,000.

**Long Range Planning for Housing and Community Development Studies:** This is a request for \$65,000 to fund a range of planning activities to help in the creation and preservation of affordable housing, to help provide other benefits to the low- and moderate-income population in Arlington, and to fund development of a comprehensive Master Plan update for the Town of Arlington. These activities will include: studying the needs of extremely low-income and underhoused individuals and families to inform future funding applications and allocation of resources, identifying resources to preserve homes that are on track to lose affordability due to expiring deed restrictions and other activities which advance affordable housing planning, and procuring a consultant to conduct planning analysis, engage in enhanced community outreach, and advance recommendations from the Connect Arlington transportation plan, the Net Zero Action Plan, and the Affordable Housing Action Plan in order to develop an update to the Town of Arlington Master Plan. This activity is exempt from meeting a national objective. Funding is recommended at \$61,904.

**Annual Town Survey, Envision Arlington:** This request for \$2,000 would continue the annual town survey. Data collected from this survey informs policy-setting for the town and other planning activities. This activity is exempt from meeting a national objective. Funding is recommended at \$0. Envision Arlington will fund the Survey cost using their previous years' Town Meeting approved operating budget.

## ADMINISTRATION

**Community Development Block Grant Administrator, Department of Planning and Community Development:** This request for \$81,185 would fund the salary and fringe benefits of the CDBG Administrator position. This staff person is responsible for the daily financial administration of the CDBG program and coordination of grant activities. The Administrator is also responsible for maintaining all records and completing the reporting requirements of the CDBG program as required by HUD. This activity is exempt from meeting a national objective. Funding is recommended at \$81,185.

**General Administration, Department of Planning and Community Development:** This request for \$18,815 would fund administrative costs related to overall program development, management, coordination, monitoring, and evaluation. This line item also includes funding legal advertising and training and travel costs for the Administrator. This activity is exempt from meeting a national objective. Funding is recommended at \$18,815.

A summary of the CDBG budget recommendations, reprogramming of unexpended funds, and Substantial Amendment are included on the following pages. The CDBG Subcommittee reconvened to update this budget and approve the unexpended fund reprogramming and Substantial Amendment, on May 29, 2024, after HUD announced CDBG grant awards for Program Year 50 on May 8, 2024. Town Meeting approved the CDBG preliminary budget for Program Year 50 on May 1, 2024.

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Updates to the PY 50 preliminary budget are highlighted in blue.

CDBG Program Activity	Organization/Department	CDBG Subcommittee PY50 Recommendation
<b>HOUSING</b>		
Housing Portfolio Capital Improvements	Housing Corporation of Arlington	\$100,000
Housing Improvements at 22 Fessenden and 12 Russell St. locations	Caritas Communities	\$100,000
<b>Sub-total</b>		<b>\$200,000</b>
<b>PUBLIC SERVICES</b>		
Scholarship Program	Arlington Boys and Girls Club	\$16,000
Operation Success Learning Center	Arlington Housing Authority	\$2,000
Mental Health Counseling and Support Services	Arlington Youth Counseling Center (AYCC)	\$15,000
Adult Day Health	Council on Aging	\$8,000
Transportation Program	Council on Aging	\$30,000
Volunteer Coordinator	Council on Aging	\$53,134
Jobs, Jobs, Jobs	Fidelity House	\$3,000
Menotomy Manor Outreach Program	Fidelity House	\$17,000
Program Scholarships	Recreation Department	\$6,866
Food Market Support	Arlington EATS	\$7,928
<b>Sub-total (statutory limit 15% of PY50 grant including PY49 Program Income)</b>		<b>\$158,928</b>
<b>PUBLIC FACILITIES AND IMPROVEMENTS</b>		
Hauser Building ADA Walkway and Parking Lot Repair	Arlington Housing Authority	\$200,000
Lower Mill Brook Flood Resilience Design (Green Infrastructure Project)	Conservation/Town of Arlington	\$175,000
ADA Curb Ramp Installation	Department of Public Works	\$113,688
Foot of the Rocks Battlefield Site Redesign	Town Manager/Foot of the Rocks Working Group	\$0
<b>Sub-total</b>		<b>\$488,688</b>
<b>PLANNING &amp; ADMINISTRATION</b>		
Planners	Planning and Community Development	\$50,000
Planning Studies	Planning and Community Development	\$61,904
Annual Town Survey	Envision Arlington	\$0
Grants Administrator (salary + benefits)	Planning and Community Development	\$81,185
General Administration	Planning and Community Development	\$18,815
<b>Planning &amp; Admin. Sub-total (statutory limit 20%)</b>		<b>\$211,904</b>
<b>TOTAL</b>		<b>\$1,059,520</b>
		<b>PY50 Funding</b>

Approved by CDBG Subcommittee  
5/29/2024

## Reprogramming Unexpended Funds and Substantial Amendment Overview

Throughout the year, the Town receives inquiries about available funding for many different projects. When those projects align with CDBG goals, but the timelines don't fit into the CDBG funding cycle, we retain project information. If funds become available during the year, these organizations are invited to submit a request for funding. Requests are then reviewed by the CDBG Subcommittee. In order to formalize any changes and make grants in accordance with HUD policy, the CDBG Administrator determines whether the change constitutes a "substantial change" to the CDBG Annual Action Plan. The process for making substantial changes to CDBG Annual Action Plans is outlined on Page 2-3 of the CDBG Citizen Participation Plan. For changes that are not considered "substantial," the CDBG Subcommittee's approval is the necessary endorsement that enables a Subrecipient Agreement to be issued to the applicant.

The Arlington CDBG program allocates its grant award from HUD to numerous Subrecipients who utilize those funds for a range of housing, economic development, public services, public facilities, planning and administrative activities. Some years Subrecipients do not use their grant in full. This may occur due to costs being lower than expected, budget changes, or because a project has been cancelled altogether. When this happens, these funds become available for reprogramming to new or existing activities. Currently there is \$170,355.86 available to be reprogrammed from 2021, 2022, and 2023 grants.

These funds can be used to make grants to Affordable Housing, Public Facilities, and Economic Development projects. Due to HUD's statutory caps that limit the amount of funding that can be dedicated to Public Services, Planning, and Administration activities, funds cannot be reprogrammed to these activities without impacting current year budgets.

### Off-Cycle CDBG Requests

There are currently two viable requests for funding that meet CDBG objectives and that are ready, or nearly ready, to begin work. If funded at the level of request, approximately \$45,355.86 will remain in unspent CDBG funds available from prior years' grants. These funds will remain available to be reprogrammed to future eligible projects within statutory limits.

Applicant	Proposed Project	Requested Funds	Recommended Funds	Origin Year Grant	Substantial Amendment triggered?
Arlington Department of Public Works	Curb Ramps Installation Project	\$125,000	\$125,000	Program Years 2021 and 2022	Yes
Town of Arlington	ADA Accessible Brick Sidewalks	\$65,000	\$65,000	Program Year 2022	No



**Town of Arlington Community Development Block Grant  
Overview of Draft Substantial Amendment  
2024-2025 Program Year 50 Annual Action Plan**

**Town of Arlington Department of Planning and Community Development  
May 29, 2024**



## Program Year 50 Substantial Amendment

The Town of Arlington is including this Substantial Amendment with its 2024-2025 Annual Action Plan, covering the period July 1, 2024 to June 30, 2025, (Program Year 50) to reprogram unexpended prior years Public Facilities and Improvement funds to respond to the need for additional ADA Accessible Curb Ramps. This Executive Summary provides an explanation of the Substantial Amendment.

### Public Facilities and Improvements – Park Projects Funding available for reprogramming

The Department of Planning and Community Development managed Phase II of the Whitmore Park Restoration/ADA Accessibility Project, which was completed with \$100,000 in CDBG funding remaining. The proposed Mystic to Minuteman Bikeway design project was awarded \$35,000 in CDBG funding for Program Year 48. This project was cancelled due to lack of additional grant funding. The Mystic to Minuteman Bikeway project/Mystic River Path Connection to the Minuteman Bikeway is now being funded through the FY2023 Consolidated Appropriations Act. This leaves a total of \$135,000 unexpended prior years resources to be reprogrammed.

### Public Facilities and Improvements – Curb Ramps Installation

The Department of Public Works submitted an off-cycle CDBG funding request for the Town's continued Sidewalk Curb Ramp Installation Project. The request is for \$125,000 for the 2024 construction season, which will be completed in Program Year 50. Allocating \$125,000 to this project will enable this project to occur without a reduced scope, and will provide safer sidewalks for Arlington's citizens. The project meets the national objective of Low/Mod Limited Clientele, as it is an activity principally benefiting individuals who are generally presumed to be low to medium income persons, per 24 CFR 1003.208(b)(1)(i). The funds provided to DPW will be in the form of a grant.

<b>Subrecipient &amp; Activity</b>	<b>2024-2025 CDBG Program Budget</b>	<b>Substantial Amendment</b>	<b>Final 2024- 2025 CDBG Program Budget</b>	<b>Goal Outcomes</b>
Department of Public Works – ADA Accessible Curb Ramp Project	\$113,688	\$125,000	\$238,688	Original Goal: 56 Curb Ramps  With the Substantial Amendment: 106 Curb Ramps

### Review Process

This substantial amendment is being completed in accordance with HUD policy and with Arlington's CDBG Citizen Participation Plan. A 30-day comment period will take place, as advertised through a legal notice in the Arlington Advocate and through electronic notices shared with interested parties and the general public.

The Town will consider any comments or views of residents received in writing or by email in preparing the final Substantial Amendment to the Consolidated Plan and Annual Action Plan for submission to HUD. A summary of these comments or views, and a summary of any comments or views not accepted and the Town's reasons therefore, will be attached to the change submitted to HUD.

Comments can be submitted beginning on June 6, 2024 through July 8, 2024 to Mary Muszynski, Community Development Block Grant Administrator, at [MMuszynski@town.arlington.ma.us](mailto:MMuszynski@town.arlington.ma.us). All comments received and the Town's responses will be included in the substantial amendment that is submitted to the U.S. Department of Housing and Urban Development.

After the Substantial Change is approved by HUD, the Town will make the document available to the public by posting on the Town's website: <https://www.arlingtonma.gov/cdbg>.

## Town of Arlington Releases Application for CDBG Funds

**Funding available for housing, economic development, infrastructure, and public service projects that principally benefit people with a low or moderate income.**

**Post Date:** 11/16/2023 1:50 PM

The Town of Arlington’s Community Development Block Grant (CDBG) Program Year 50 Application is now available. The Department of Planning and Community Development invites applications for projects including Affordable Housing, Economic Development, Parks, Public Facilities, & Infrastructure, and Public Services from eligible applicants. The funding period for this grant is July 1, 2024 – June 30, 2025.

The CDBG Program was created in 1974 as part of Title I of the HCD ACT of 1974, as amended, and is run by the Department of Housing and Urban Development. CDBG provides annual grants on a formula basis to states, cities, and counties to develop viable urban communities by providing decent housing and a suitable living environment, and by expanding economic opportunities, principally for persons with a low or moderate income. The application and guidelines are available at [arlingtonma.gov/cdbg](https://arlingtonma.gov/cdbg). Completed applications must be submitted to [mmuszynski@town.arlington.ma.us](mailto:mmuszynski@town.arlington.ma.us) or dropped off at the Department of Planning and Community Development in the Town Hall Annex by noon on Friday, January 12, 2024.

All questions regarding the CDBG program may be directed to Mary Muszynski, Community Development Block Grant Administrator, [mmuszynski@town.arlington.ma.us](mailto:mmuszynski@town.arlington.ma.us).

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Thursday, January 18, 2024

#### **Notice Content**

CDBG LEGAL NOTICE TOWN OF ARLINGTON COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG) PUBLIC HEARING Pursuant to Title I of the Housing and Community Development Act of 1974, as amended, and the regulations formulated thereunder, notice is hereby given that the Town of Arlington, acting through the Town Manager and the Select Board, will hold a Public Hearing on the Community Development Block Grant Program. The purpose of this hearing is to receive proposals for funds for CDBG Program Year 50 (July 1, 2024 - June 30, 2025). Applicants will also be present to provide mid-year updates on current program year activities. Said hearing will be held at 7:30 p.m., Monday, February 5, 2024, and will be conducted virtually by remote participation. Advance registration is required. To register, please navigate to: <https://www.arlingtonma.gov/Home/Components/Calendar/Event/33286/> The Town expects to receive approximately \$1,000,000 in Community Development Block Grant (CDBG) funds from the U.S. Department of Housing and Urban Development for CDBG Program Year 50. Per HUD requirements, all funded programs must principally benefit persons of low and moderate income; aid in the prevention of slums and blight; or meet other urgent community development needs that pose a threat to the health or welfare of the community. For further information, or to request reasonable accommodations to access the hearing and materials to be presented, please contact Mary Muszynski, Community Development Block Grant Administrator, Town of Arlington at [MMuszynski@town.arlington.ma.us](mailto:MMuszynski@town.arlington.ma.us) or (781) 316-3094. James Feeney Town Manager #9729946 Advocate & Star 1/18, 1/25/24

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Notice Keywords:

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Notice URL:

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Notice Publish Date:

Thursday, January 25, 2024

#### **Notice Content**

CDBG LEGAL NOTICE TOWN OF ARLINGTON COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG) PUBLIC HEARING Pursuant to Title I of the Housing and Community Development Act of 1974, as amended, and the regulations formulated thereunder, notice is hereby given that the Town of Arlington, acting through the Town Manager and the Select Board, will hold a Public Hearing on the Community Development Block Grant Program. The purpose of this hearing is to receive proposals for funds for CDBG Program Year 50 (July 1, 2024 - June 30, 2025). Applicants will also be present to provide mid-year updates on current program year activities. Said hearing will be held at 7:30 p.m., Monday, February 5, 2024, and will be conducted virtually by remote participation. Advance registration is required. To register, please navigate to: <https://www.arlingtonma.gov/Home/Components/Calendar/Event/33286/> The Town expects to receive approximately \$1,000,000 in Community Development Block Grant (CDBG) funds from the U.S. Department of Housing and Urban Development for CDBG Program Year 50. Per HUD requirements, all funded programs must principally benefit persons of low and moderate income; aid in the prevention of slums and blight; or meet other urgent community development needs that pose a threat to the health or welfare of the community. For further information, or to request reasonable accommodations to access the hearing and materials to be presented, please contact Mary Muszynski, Community Development Block Grant Administrator, Town of Arlington at [MMuszynski@town.arlington.ma.us](mailto:MMuszynski@town.arlington.ma.us) or (781) 316-3094. James Feeney Town Manager #9729946 Advocate & Star 1/18, 1/25/24

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## CDBG Subcommittee Calendar

### CDBG Subcommittee Meeting

**Date:** 01/31/2024 8:30 AM - 9:45 PM  
**Location:** Conducted by Remote Participation  
[Zoom Conference Call](#)  
[Arlington, Massachusetts 02476](#)

To learn more about the [Community Development Block Group Subcommittee](#), please visit their webpage.

To join the Zoom meeting, visit: [\*\*https://town-arlington-ma-us.zoom.us/j/82570529122\*\*](https://town-arlington-ma-us.zoom.us/j/82570529122)

**Meeting ID: 825 7052 9122**

After registering, you will receive a confirmation email containing information about joining the meeting.

Members of the public are asked to send written comments to: [mmuszynski@town.arlington.ma.us](mailto:mmuszynski@town.arlington.ma.us)

Additional Meeting Materials:

[Overview of CDBG PY50 Request for Funds](#)

[Grant Evaluation Criteria](#)

**Agenda:** [01312024 Agenda CDBG Subcommittee](#)

**Minutes:** [01312024 Minutes CDBG Subcommittee](#)

[\*Return to full list >>\*](#)



## Town of Arlington Select Board

### Meeting Agenda

February 5, 2024  
7:15 PM

Members of the public may access the hybrid meeting via Select Board Chambers, Zoom, or ACMI

1. [Legislative Provision for Remote Participation](#)
2. [FY2025 Town Manager's Budget Presentation](#)  
Jim Feeney, Town Manager

#### **CONSENT AGENDA**

3. [Minutes of Meetings: January 8, 2024; January 22, 2024](#)
4. [Reappointment](#)  
[Historical Commission](#)  
Dianne Schaefer (term to expire: 01/31/2027)
5. [Vote: Authorizing In Person Early Voting for Annual Town Election and Police Details for the Presidential Primary, March 5, 2024 and Annual Town Election, April 6, 2024](#)  
Juli Brazile, Town Clerk

#### **PUBLIC HEARINGS**

6. [7:30 p.m. CDBG - Performance Update for Program Year 2023-2024](#)  
[Mary Muszynski, Community Development Block Grant Administrator](#)
7. [7:30 p.m. CDBG - Requests for FY2025 Funding](#)  
[Mary Muszynski, Community Development Block Grant Administrator](#)

#### **OPEN FORUM**

Except in unusual circumstances, any matter presented for consideration of the Board shall neither be acted upon, nor a decision made the night of the presentation in accordance with the policy under which the Open Forum was established. It should be noted that there is a three minute time limit to present a concern or request.

#### **TRAFFIC RULES & ORDERS / OTHER BUSINESS**

8. [Update and Approval: Bike Lane Design Guide](#)  
John Alessi, Senior Transportation Planner
9. [Mid Year Update: Senior Parking Sticker Program](#)  
Kristine Shah  
Executive Director, Council on Aging

#### **NEW BUSINESS**

Except in cases of emergency, the Board will neither deliberate nor act upon topics presented in New Business.

[Next Scheduled Meeting of Select Board Wednesday, February 21, 2024](#)

You are invited to a Zoom webinar.

When: Feb 5, 2024 07:15 PM Eastern Time (US and Canada)

Topic: Select Board Meeting

Register in advance for this webinar:

[https://town-arlington-ma-us.zoom.us/webinar/register/WN\\_EkB5EmvxTwGDlrlLce3AGA](https://town-arlington-ma-us.zoom.us/webinar/register/WN_EkB5EmvxTwGDlrlLce3AGA)

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Please allow additional time to join the meeting. Further, members of the public who wish to participate without providing their name may still do so by telephone dial-in information provided above.





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## News

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### Community Development Block Grant Program Year 50 Public Hearing DPCD Staff and CDBG Applicants to provide updates on 2024-2025 grant requests.

Post Date: 01/18/2024 5:25 PM

A Public Hearing to review requests for Community Development Block Grant funding will take place during the Select Board Meeting on Monday, February 5, 2024. Department of Planning and Community Development staff and representatives from organizations and agencies requesting CDBG funding will be present to provide mid-year updates on current program year activities and provide overviews of Program Year 50 requests.

The hearing will be held at 7:30 p.m. on Monday, February 5, 2024, and will be conducted virtually by remote participation. The Select Board meeting will begin at 7:15 p.m. Advance registration is required. A registration link will be available on or after 2/2/2024 at [arlingtonma.gov/planning](https://arlingtonma.gov/planning).

The Town of Arlington's Community Development Block Grant (CDBG) Program Year 50 will begin on July 1, 2024 and conclude on June 30, 2025. The application period closed on January 12, 2024. Funding will support projects including Affordable Housing, Economic Development, Parks, Public Facilities, & Infrastructure, Public Services, and Planning and Administration.

The CDBG Program was created in 1974 as part of Title I of the HCD ACT of 1974, as amended, and is run by the Department of Housing and Urban Development. CDBG provides annual grants on a formula basis to states, cities, and counties to develop viable urban communities by providing decent housing and a suitable living environment, and by expanding economic opportunities, principally for low- and moderate-income persons.

All questions regarding the CDBG program and requests for reasonable accommodations for participation in the hearing may be directed to Mary Muszynski, Community Development Block Grant Administrator, at 781-316-3094 or [MMuszynski@town.arlington.ma.us](mailto:MMuszynski@town.arlington.ma.us).

[Return to full list >>](#)



## CDBG Subcommittee Calendar

### CDBG Subcommittee Meeting

**Date:** 02/14/2024 8:30 AM - 9:45 AM  
**Location:** Conducted by Remote Participation  
[Zoom Conference Call](#)  
[Arlington, Massachusetts 02476](#)

To learn more about the [Community Development Block Group Subcommittee](#), please visit their webpage.

To join the Zoom meeting, visit: <https://town-arlington-ma-us.zoom.us/j/89072755409>

Meeting ID: **890 7275 5409**

After registering, you will receive a confirmation email containing information about joining the meeting.

Members of the public are asked to send written comments to: [mmuszynski@town.arlington.ma.us](mailto:mmuszynski@town.arlington.ma.us)

Additional Meeting Materials:

[Overview of CDBG PY50 Request for Funds](#)

[Grant Evaluation Criteria](#)

**Agenda:** [02142024 Agenda CDBG Subcommittee](#)

**Minutes:** [02142024 Minutes CDBG Subcommittee](#)

[Return to full list >>](#)

# TOWN OF ARLINGTON



## Report to Annual Town Meeting 2024

### Article # 23

#### Endorsement of CDBG Application

We are pleased to submit the Community Development Block Grant (CDBG) application for Program Year 50. Applications were due on January 12, 2024 and accepted at the February 5, 2024 Select Board meeting. The CDBG Subcommittee met on January 31, 2024 and February 14, 2024 to review the applications and develop the following budget for the use of CDBG funds. This report describes each of the requests and the recommended budget allocations.

The Town of Arlington expects to receive \$1,000,000 in new grant funds from the U.S. Department of Housing and Urban Development (HUD) for the period of July 1, 2024 through June 30, 2025. This would be a decrease of \$58,933 from the current year's allocation, which is in line with decreases the entitlement grant program has experienced in recent years. The following proposed allocations would expend a total anticipated amount of \$1,001,000. The Town expects a more modest sum of Program Income from the Arlington Home Rehabilitation Program than in years past, we are estimating less than \$10,000. The amount is lower than in previous years as no new loans have been made since 2018 and only eight loans remain active. If necessary, a substantial amendment will be made to the Annual Action Plan to allocate any Program Income or prior year funds that become available during Program Year 50.

Below is a summary of the requests for funds and the corresponding recommended allocations made by the CDBG Subcommittee. Each request has been placed into one of six categories: *Affordable Housing, Economic Development, Public Services (limited to 15% of the annual grant per HUD restriction), Public Facilities, Infrastructure and Parks, Planning, or Administration (Planning and Administration are cumulatively limited to 20% of the annual grant per HUD restriction)*. Projects/activities must also meet one of the following HUD National Objectives:

**Low/Moderate Income Area Benefit (LMA):** the project/activity meets the needs of the persons residing in an area where at least 33.67% of the residents have a low or moderate income. (Arlington is a CDBG exception community so the percentage of LMA residents required to qualify a town census tract as CDBG eligible is lower than the LMA resident minimum of 51% for non-exception CDBG communities.)

**Low/Moderate Income Clientele (LMC):** the activity benefits a group of persons (rather than residents in a particular area) 51% of whom make a low- or moderate-income. The following groups are presumed to make a low- to moderate-income: abused children, battered spouses, elderly persons, and adults meeting the U.S. Bureau of Census' Current Population Reports definition of "severely disabled," homeless persons, illiterate adults and persons living with AIDS.

**Low/Moderate Housing (LMH):** the project will provide or improve permanent residential structures which, upon completion, will be occupied by households that make a low- to moderate-income. This includes but is not limited to acquisition or rehabilitation. Housing can be either owner or renter-occupied units in one-family or multi-family structures.

**Slum or Blighted Area (SBA):** the project is in a designated slum/blighted area as defined under State or local law and will address conditions that qualified the area as slum or blighted.

**Spot Blight (SBS):** the project will prevent or eliminate specific conditions of blight or physical decay outside a slum area. Activities are limited to clearance, historic preservation, rehabilitation of buildings, but only to the extent necessary to eliminate conditions detrimental to public health and safety.

**CDBG Subcommittee**

James Feeney, Town Manager  
Judith Guillou, Resident  
Jennifer Hernandez, Resident  
John Hurd, Select Board Member  
Diane Mahon, Select Board Member  
Rebecca Persson, Resident  
Mary Muszynski, CDBG Administrator

**TOWN OF ARLINGTON  
COMMUNITY DEVELOPMENT BLOCK GRANT  
PROGRAM BUDGET RECOMMENDATION,  
PROGRAM YEAR 50**

**AFFORDABLE HOUSING**

**Affordable Housing Portfolio Capital Improvements, Housing Corporation of Arlington:** This request for \$200,000 would be used to fund the maintenance of Housing Corporation of Arlington units to improve sustainability and energy efficiency. The project will help to preserve affordable housing for low-income households and support Town sustainability efforts. This project is expected to benefit 25 households and complies with the national objective LMH. Funding is recommended at \$100,000.

**Affordable Housing Capital Improvements, Caritas Communities:** This request is for \$200,000 to fund improvements to the safety, accessibility, functionality, and longevity of Caritas' affordable housing residences in Arlington. This project will help address the quality and condition of Arlington's housing stock. Caritas residents will experience homes that are properly cared for, and Caritas will be able to extend the use of their portion of Arlington's affordable housing inventory for another several decades. This project is expected to benefit 37 households and complies with the national objective LMH. Funding is recommended at \$100,000.

**PUBLIC SERVICES**

**Scholarship Program, Arlington Boys & Girls Club:** This request for \$25,000 would fund scholarships to income-eligible households who participate in Boys & Girls Club activities. The program provides financial assistance to households with limited resources for a broad range of programs in the following five core National Boys & Girls Club program areas: Character and Leadership Development, Education and Career Development, Health and Life Skills, the Arts, and Sports, Fitness, and Recreation. This project is expected to benefit 65 individuals and complies with national objective LMC. Funding is recommended at \$16,000.

**Operation Success Learning Center, Arlington Housing Authority:** This request for \$5,000 would fund the operating costs of a homework support program for middle and high school students living in Menotomy Manor, an Arlington Housing Authority property. Trained volunteers and active and retired teachers from the community provide homework tutoring. This project is expected to benefit 12 individuals and complies with national objective LMC. Funding is recommended at \$2,000.

**Mental Health Services for Youth and Families, Arlington Youth Counseling Center (AYCC):** This request for \$20,000 would fund subsidies for the costs of counseling services to income-eligible households, including free and reduced-fee mental health counseling and medication treatment and case management services. The CDBG allocation defrays the cost of out-of-pocket expenses that are not covered by a client's insurance or for children and families that are without support or cannot afford the fee scale. This project is expected to benefit 15-25 individuals and complies with national objective LMC. Funding is recommended at \$15,000.

**Adult Day Health Scholarships, Council on Aging:** This request for \$10,000 would fund scholarships for seniors to utilize Adult Day Health Services through Cooperative Elder Services, Inc. The program provides a safe and therapeutic adult day care service, meals and other social programs at a low cost for those who, due to physical and/or psychological reasons, cannot be left alone at home. This project is expected to benefit 10 individuals and complies with national objective LMC. Funding is recommended at \$8,000.

**Transportation Program, Council on Aging:** This request for \$30,000 would fund the transportation services

that are offered to Arlington seniors to help seniors remain independent and active in the community. The transportation program is comprised of two fully accessible 8-passenger vans driven by six part time drivers, a volunteer medical driver program for medical rides, and a partnership with Uber for medical rides outside of Arlington. COA received over 50 calls per day, requests for a total of 9,291 rides from over 761 individuals in Program Year 48 2021-2022. This project is expected to benefit 761 individuals and complies with national objective LMC. Funding is recommended at \$30,000.

**Volunteer Coordinator, Council on Aging:** This request for \$53,134 would fund the position of Volunteer Coordinator. The coordinator supervises and coordinates volunteers, manages the van and transportation program, and is essential to the Council on Aging's mission to engage senior citizens in community participation. Volunteering within the COA allows residents to provide crucial services and programs to residents and allows services to take place at a lower cost. The funds received would be used for the base salary of the staff person plus all fringe benefits. This project is expected to benefit 400 individuals and complies with national objective LMC. Funding is recommended at \$53,134.

**Jobs, Jobs, Jobs Program, Fidelity House:** This request for \$5,000 would fund a summer employment program for income-eligible youth. Teen participants that are employed learn job skills including skills in childcare and recreation leadership. This project is expected to benefit five individuals and complies with national objective LMC. Funding is recommended at \$3,000.

**Menotomy Manor Outreach Program, Fidelity House:** This request for \$21,000 would provide funding to defray the cost of programs that Fidelity House manages for the low-income families of Menotomy Manor. The program is designed to offer opportunities, reduce the barriers that prevent participation (including transportation and financial barriers), and assimilate youth into community-wide programming. It provides scholarships and transportation for youth to attend summer and school year programming. This project is expected to benefit 40 individuals and complies with national objective LMC. Funding is recommended at \$17,000.

**Recreation Scholarship Program, Recreation Department:** This request for \$15,000 would fund scholarships for activities offered by the Recreation Department. The program provides income-eligible households an opportunity to participate in recreation programs by providing financial assistance of 25%-100% to offset the cost of program fees. This project is expected to benefit 100 individuals and complies with national objective LMC. Funding is recommended at \$6,866.

**Food Market, Arlington Eats:** This request for \$30,000 would provide funding to purchase food to support the enormous documented increase in need for services that has occurred in the past calendar year. By expanding its services beyond the traditional food pantry model and actively reducing social stigma associated with using food assistance services, Arlington EATS aims to ensure that all residents in need have access to nourishing food options which allows them to pursue economic opportunity and fulfill other needs. This project is expected to benefit 2,950 individuals and complies with the objective LMC. Funding is recommended at \$0. The Town will continue to work to identify alternate opportunities to help support Arlington EATS.

## **PUBLIC FACILITIES AND IMPROVEMENTS**

**Hauser Building Walkway Replacement and Paving Project, Arlington Housing Authority:** This request for \$300,000 would fund the replacement of the walkways and parking lot at the Hauser Building at Drake Village that were last paved in 1975. The project will help to preserve affordable housing for seniors in Arlington and support the Arlington Housing Authority and Town sustainability efforts. This project is expected to benefit 216 households and complies with the national objective LMA. Funding is recommended at \$200,000.

**Curb Ramp Installation, Department of Public Works:** This request for \$125,000 would fund new sidewalk curb ramp installations. This project supports the Town's goal to improve safety and accessibility. The Town of Arlington uses an Accessibility Analysis Map to prioritize areas where new curb ramps will be installed. These areas are utilized by under-served and vulnerable populations which tend to rely more on public amenities, including parks, open space, community buildings and public transit etc. This project is expected to benefit 46,000 individuals and complies with national objective LMC. Funding is recommended at \$100,000.

**Lower Mill Brook Flood Resilience Design, Conservation/Department of Planning and Community Development:** This request for \$175,000 would fund the assessment of three key points on the Mill Brook: Cooke's Hollow, Mount Pleasant Cemetery, and Meadowbrook Park. These key points will be designed and permitted for floodwater storage, enhancements to open space, bridge replacement, bank stabilization, and crucial wetland restoration. Nature-based solutions will be proposed to allow Arlington to build a more resilient future for the residents in the lower reaches of Mill Brook. This project is expected to benefit 3,222 Individuals and complies with the national objective LMA. Funding is recommended at \$150,000.

**Foot of the Rocks Battlefield, Town Manager's Office and Foot of the Rocks Working Group:** This request for \$200,000 would fund the re-design of the Foot of the Rocks Parklet which is located at the intersection of Massachusetts Avenue and Lowell Street. The goal of this project is to re-grade and redesign this space to make it an accessible gathering space that also provides historical education to visitors to the area about the significance of the location in the history of the American Revolution. This project is expected to benefit 46,000 individuals and complies with the national objective LMA. Funding is recommended at \$0.

## **PLANNING**

**Planners, Department of Planning and Community Development:** This request for \$65,000 would fund a portion of the salary and fringe benefits of Department staff working on CDBG-related activities. Duties and responsibilities involve data gathering and analysis, survey creation and implementation, community engagement, land use planning and zoning activities, affordable housing studies and implementation activities, and economic development. All positions serve under the Director of Planning and Community Development. CDBG funding of salary plus fringe benefits is reimbursed to the Town. This activity is exempt from meeting a national objective. Funding is recommended at \$50,000.

**Long Range Planning for Housing and Community Development Studies:** This is a request for \$65,000 to fund a range of planning activities to help in the creation and preservation of affordable housing, to help provide other benefits to the low- and moderate-income population in Arlington, and to fund development of a comprehensive Master Plan update for the Town of Arlington. These activities will include: studying the needs of extremely low-income and underhoused individuals and families to inform future funding applications and allocation of resources, identifying resources to preserve homes that are on track to lose affordability due to expiring deed restrictions and other activities which advance affordable housing planning, and procuring a consultant to conduct planning analysis, engage in enhanced community outreach, and advance recommendations from the Connect Arlington transportation plan, the Net Zero Action Plan, and the Affordable Housing Action Plan in order to develop an update to the Town of Arlington Master Plan. This activity is exempt from meeting a national objective. Funding is recommended at \$50,000.

**Annual Town Survey, Envision Arlington:** This request for \$2,000 would continue the annual town survey. Data collected from this survey informs policy-setting for the town and other planning activities. This activity is exempt from meeting a national objective. Funding is recommended at \$0. Envision Arlington will fund the Survey cost using their previous years' Town Meeting approved operating budget.

## **ADMINISTRATION**

**Community Development Block Grant Administrator, Department of Planning and Community Development:**

This request for \$81,185 would fund the salary and fringe benefits of the CDBG Administrator position. This staff person is responsible for the daily financial administration of the CDBG program and coordination of grant activities. The Administrator is also responsible for maintaining all records and completing the reporting requirements of the CDBG program as required by HUD. This activity is exempt from meeting a national objective. Funding is recommended at \$81,185.

**General Administration, Department of Planning and Community Development:** This request for \$18,815 would fund administrative costs related to overall program development, management, coordination, monitoring, and evaluation. This line item also includes funding legal advertising and training and travel costs for the Administrator. This activity is exempt from meeting a national objective. Funding is recommended at \$18,815.

A summary of the CDBG pre-award budget recommendations is included on the following page. The CDBG Subcommittee will reconvene to update this budget, if necessary, once Arlington's Program Year 50 grant award has been announced by HUD.

CDBG Program Activity	Organization/Department	CDBG Subcommittee PY50 Recommendation
<b>HOUSING</b>		
Housing Portfolio Capital Improvements	Housing Corporation of Arlington	\$100,000
Housing Improvements at 22 Fessenden and 12 Russell St. locations	Caritas Communities	\$100,000
<b>Sub-total</b>		<b>\$200,000</b>
<b>PUBLIC SERVICES</b>		
Scholarship Program	Arlington Boys and Girls Club	\$16,000
Operation Success Learning Center	Arlington Housing Authority	\$2,000
Mental Health Counseling and Support Services	Arlington Youth Counseling Center (AYCC)	\$15,000
Adult Day Health	Council on Aging	\$8,000
Transportation Program	Council on Aging	\$30,000
Volunteer Coordinator	Council on Aging	\$53,134
Jobs, Jobs, Jobs	Fidelity House	\$3,000
Menotomy Manor Outreach Program	Fidelity House	\$17,000
Program Scholarships	Recreation Department	\$6,866
Food Market Support	Arlington EATS	\$0
<b>Sub-total (statutory limit 15% of PY50 grant including PY49 Program Income)</b>		<b>\$151,000</b>
<b>PUBLIC FACILITIES AND IMPROVEMENTS</b>		
Hauser Building ADA Walkway and Parking Lot Repair	Arlington Housing Authority	\$200,000
Lower Mill Brook Flood Resilience Design (Green Infrastructure Project)	Conservation/Town of Arlington	\$150,000
ADA Curb Ramp Installation	Department of Public Works	\$100,000
Foot of the Rocks Battlefield Site Redesign	Town Manager/Foot of the Rocks Working Group	\$0
<b>Sub-total</b>		<b>\$450,000</b>
<b>PLANNING &amp; ADMINISTRATION</b>		
Planners	Planning and Community Development	\$50,000
Planning Studies	Planning and Community Development	\$50,000
Annual Town Survey	Envision Arlington	\$0
Grants Administrator (salary + benefits)	Planning and Community Development	\$81,185
General Administration	Planning and Community Development	\$18,815
<b>Planning &amp; Admin. Sub-total (statutory limit 20%)</b>		<b>\$200,000</b>
<b>TOTAL</b>		<b>\$1,001,000</b>
		<b>PY50 Funding</b>

Approved by CDBG  
Subcommittee  
2/14/2024





## Town of Arlington Select Board

### Meeting Agenda

February 21, 2024  
7:15 PM

Members of the public may access the hybrid meeting via Select Board Chambers, Zoom, or ACMI

1. [Legislative Provision for Remote Participation](#)
2. [Approval of Sale of \\$200,000 Sewer Bond dated March 4, 2024 to the Massachusetts Water Resources Authority for Inflow and Infiltration Local Financial Assistance Program; and Approval of Sale dated March 11, 2024 of \\$2,600,000 Water Bond to the Massachusetts Water Resources Authority for Local Water System Assistance Program](#)

Alex Magee, Deputy Town Manager / Finance Director

#### **FOR APPROVAL**

3. [Celebrating Arlington Stories Banners](#)  
Cecily Miller, Arlington Commission for Arts & Culture

#### **CONSENT AGENDA**

4. [2024 Farmers' Market](#)  
Johanna Niles & Patsy Kraemer, Market Managers
5. [Acceptance of Funds From Various Entities](#)  
Colleen Leger, Director of Health and Human Services
6. [Request: Special \(One Day\) Beer & Wine License, 03/09/2024 @ Robbins Library Reading Room for Private Event](#)  
Lizzi Weyant

#### **APPOINTMENTS**

7. [Historic District Commissions \(Jason/Gray Historic District\)](#)  
Kenneth Lubar  
(term to expire: 01/31/2027)
8. [Tree Committee](#)  
Marina Popova  
(term to expire: 01/31/2026)  
  
Olivier Aries  
(term to expire: 01/31/2026)

#### **LICENSES & PERMITS**

9. [For Approval: Common Victualler License](#)  
Quilo's Taqueria, 162 Massachusetts Avenue, Jamie A. Herrera

#### **TRAFFIC RULES & ORDERS / OTHER BUSINESS**

10. [Vote: Battle Reenactment Plans](#)
11. [Vote: Placement of Historic Marker](#)

- Katie Luczai, Economic Development Coordinator
12. [Vote: Special Town Meeting, Date to be Determined](#)  
Jim Feeney, Town Manager
13. [For Approval: Opening of Special Town Meeting Warrant](#)

#### **WARRANT ARTICLE HEARINGS**

14. [Articles for Review:](#)  
[Article 23 Endorsement of CDBG Application](#)  
Article 24 Revolving Funds  
Article 36 Endorsement of Parking Benefit District Expenditures  
Article 66 Resolution/MBTA Service

#### **CORRESPONDENCE RECEIVED**

15. [Broadway Crosswalk Request](#)  
John Alessi, Senior Transportation Planner

#### **NEW BUSINESS**

Except in cases of emergency, the Board will neither deliberate nor act upon topics presented in New Business.

#### **Next Scheduled Meeting of Select Board March 4, 2024**

You are invited to a Zoom webinar.

When: Feb 21, 2024 07:15 PM Eastern Time (US and Canada)

Topic: Select Board Meeting

Register in advance for this webinar:

[https://town-arlington-ma-us.zoom.us/webinar/register/WN\\_HWIxcc7PRZihUkJc3t2jiw](https://town-arlington-ma-us.zoom.us/webinar/register/WN_HWIxcc7PRZihUkJc3t2jiw)

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Town of Arlington, Massachusetts

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Article 23

Warrant Article Title:

## ENDORSEMENT OF CDBG APPLICATION

Warrant Article Text:

To see if the Town will vote to endorse the application for Federal Fiscal Year 2025 prepared by the Town Manager and Select Board under the Housing and Community Development Act of 1974 (PL 93-383) as amended; or take any action related thereto.

Requested by:

Inserted by the Select Board and at the request of the Town Manager

Report Excerpt:

Voted (5 -0) - Mr. Hurd was absent\*. This Article represents the vote to endorse the annual application for the Community Block Development Grant funds, a summary of which Town Meeting may find attached to this report. A motion to re-vote was made to permit public comment, at which time the vote was again called and remained the same.

\*Includes vote of Town Manager for CDBG purposes.

Vote Language:

That the Town hereby endorses the application for Federal Fiscal Year 2025 prepared by the Town Manager and the Select Board under the Housing and Community Development Act of 1974 (PL 93-383), as amended.

Additional Materials:

[Select Board Report](#)

[CDBG Report](#)

## CDBG Subcommittee Calendar

### CDBG Subcommittee Meeting

**Date:** 05/29/2024 8:30 AM - 9:45 AM  
**Location:** Conducted by Remote Participation  
[Zoom Conference Call](#)  
[Arlington, Massachusetts 02476](#)

To learn more about the [Community Development Block Group Subcommittee](#), please visit their webpage.

To join the Zoom meeting, visit: <https://town-arlington-ma-us.zoom.us/j/88287024652>

Meeting ID: **882 8702 4652**

After registering, you will receive a confirmation email containing information about joining the meeting.

Members of the public are asked to send written comments to: [mmuszynski@town.arlington.ma.us](mailto:mmuszynski@town.arlington.ma.us)

Additional Meeting Materials:

[01312024 Draft Minutes CDBG Subcommittee](#)

[02142024 Draft Minutes CDBG Subcommittee](#)

[Memo to CDBG Subcommittee Regarding Reprogramming Funds](#)

[Memo to CDBG Subcommittee Regarding PY50 Final Grant Award](#)

[Overview of Proposed Substantial Amendment](#)

[Overview of CDBG PY50 Request for Funds](#)

[Grant Evaluation Criteria](#)

**Agenda:** [05292024 Agenda CDBG Subcommittee](#)

[Return to full list >>](#)

## Notice of CDBG Draft Annual Action Plan and Substantial Amendment, Public Comment Period, and Public Hearing

Mary Muszynski <mmuszynski@town.arlington.ma.us>

Mon 6/3/2024 3:39 PM

To: Mary Muszynski <mmuszynski@town.arlington.ma.us>

Bcc: Claire Ricker <cricker@town.arlington.ma.us>; Sarah Suarez <ssuarez@town.arlington.ma.us>; 'Rachel Albert' <ralbert@foodlinkma.org>; Andi Doane <adoane@arlingtonneats.org>; Arlington Human Rights Commission <AHRC@town.arlington.ma.us>; Disability Comm <Disabilitycomm@town.arlington.ma.us>; diversitytaskgrouparl@gmail.com <diversitytaskgrouparl@gmail.com>; Jack Nagle <JNagle@arlingtonhousing.org>; Tim Ross <tross@town.arlington.ma.us>; Jillian Harvey <jharvey@town.arlington.ma.us>; Philip McGovern <pmcgovern@town.arlington.ma.us>; Christine Bongiorno <CBongiorno@town.arlington.ma.us>; Erica Schwarz <eschwarz@housingcorporarlington.org>; Ellen Roscoe-Bergman <eroscoebergman@housingcorporarlington.org>; Kristine Shah <kshah@town.arlington.ma.us>; Janet Maguire <jmaguire@arlington.k12.ma.us>; dcurran@abgclub.org <dcurran@abgclub.org>; kflood@abgclub.org <kflood@abgclub.org>; Lisa Urben <fidelityhouseordir@hotmail.com>; Colleen Leger <cleger@town.arlington.ma.us>

Good Afternoon,

I am writing to notify you of the upcoming availability of the Community Development Block Grant Program's Draft Annual Action Plan with Substantial Amendment, 30 Day Public Comment Period, as well as a Public Hearing to review plans for CDBG Program Year 50 2024-2025. I invite you to share this information with any individuals or groups among your commission or organization contacts that may be interested.

Thank you.

Mary

### NOTICE OF AVAILABILITY CDBG PROGRAM YEAR 50 DRAFT ANNUAL ACTION PLAN AND SUBSTANTIAL AMENDMENT 30-DAY PUBLIC COMMENT PERIOD

The Town of Arlington's Community Development Block Grant (CDBG) Program Year 50 (July 1, 2024, through June 30, 2025) Draft Annual Action Plan and Substantial Amendment will be available on Thursday, June 6, 2024, at [www.arlingtonma.gov/cdbg](http://www.arlingtonma.gov/cdbg). The Department of Planning and Community Development invites public review and comment prior to the submission of the Annual Action Plan and Substantial Amendment to the Department of Housing and Urban Development (HUD). In order to receive CDBG funds, the Annual Action Plan and Substantial Amendment must be consistent with the primary objective of Title I of the Housing and Community Development Act of 1974, as amended, which is to develop viable urban communities by providing decent housing, a suitable living environment and expanding economic opportunities, principally for persons of low and moderate income.

The Draft Annual Action Plan and Substantial Amendment was created based upon the goals and objectives outlined in the Town's 5-Year Consolidated Plan. The Town has been allocated \$1,059,502 in new grant funds from HUD for CDBG Program Year 50. Based on the requests for funds, monies will be allocated for Affordable Housing; Parks, Public Facilities, & Infrastructure; Public Services; and Planning and Administration. A preliminary budget based on these recommendations was presented and approved at Town Meeting.

**The Draft Annual Action Plan and Substantial Amendment will be available for review and public comment at Town Hall and at the Town of Arlington's CDBG webpage at [www.arlingtonma.gov/cdbg](http://www.arlingtonma.gov/cdbg) from June 6, 2024, through July 8, 2024.** All interested parties are encouraged to review and comment on the Draft Annual Action Plan and Substantial Amendment. Comments may be sent in writing on or before Monday, July 8, 2024, at 4:00 PM, to the Department of Planning & Community Development, 730 Massachusetts Avenue, Arlington, MA 02476, Attn: Mary Muszynski, or to [mmuszynski@town.arlington.ma.us](mailto:mmuszynski@town.arlington.ma.us).

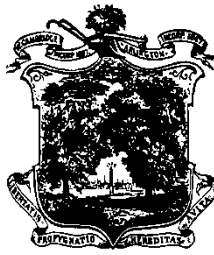
**A virtual public hearing will be held to collect comments on Thursday, June 27, 2024, at 6:00 PM. Please register here: <https://www.arlingtonma.gov/Home/Components/Calendar/Event/34613/>**

Mary Muszynski (pronounced mew-zin-ski, she/her)  
Community Development Block Grant Administrator  
Department of Planning and Community Development  
Town of Arlington  
781-316-3094

*Arlington values equity, diversity, and inclusion. We are committed to building a community where everyone is heard, respected, and protected.*



**LEGAL NOTICE  
TOWN OF ARLINGTON**



**COMMUNITY DEVELOPMENT BLOCK GRANT  
PROGRAM YEAR 50 ANNUAL ACTION PLAN AND SUBSTANTIAL AMENDMENT  
PUBLIC COMMENT PERIOD AND PUBLIC HEARING**

The Town of Arlington's Community Development Block Grant (CDBG) Program Year 50 (July 1, 2024, through June 30, 2025) Draft Annual Action Plan and Substantial Amendment is now available at [www.arlingtonma.gov/cdbg](http://www.arlingtonma.gov/cdbg). The Department of Planning and Community Development invites public review and comment prior to the submission of the Annual Action Plan and Substantial Amendment to the Department of Housing and Urban Development (HUD). In order to receive CDBG funds, the Annual Action Plan and Substantial Amendment must be consistent with the primary objective of Title I of the Housing and Community Development Act of 1974, as amended, which is to develop viable urban communities by providing decent housing, a suitable living environment and expanding economic opportunities, principally for persons of low and moderate income.

The Draft Annual Action Plan and Substantial Amendment was created based upon the goals and objectives outlined in the Town's 5-Year Consolidated Plan. The Town has been allocated \$1,059,502 in new grant funds from HUD for CDBG Program Year 50. Based on the requests for funds, monies will be allocated for Affordable Housing; Parks, Public Facilities, & Infrastructure; Public Services; and Planning and Administration. A preliminary budget based on these recommendations was presented and approved at Town Meeting.

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A virtual public hearing will be held to collect comments on Thursday, June 27, 2024, at 6:00 PM. Please register here: <https://www.arlingtonma.gov/Home/Components/Calendar/Event/34613/>

AA: 6/6/2024, 6/13/2024

## CDBG Subcommittee Calendar

### Public Hearing for Draft CDBG Annual Action Plan and Substantial Amendment

**Date:** 06/27/2024 6:00 PM - 7:00 PM  
**Location:** Conducted by Remote Participation  
[Zoom Conference Call](#)  
[Arlington, Massachusetts 02476](#)

A virtual public hearing will be held to collect comments on the draft CDBG Program Year 50 Annual Action Plan and Substantial Amendment on Thursday, June 27, 2024 at 6:00PM.

To register for the Zoom meeting, visit: [https://town-arlington-ma-us.zoom.us/joining/register/tZEqf-urpzgpG9YkUBwYP36zUENhDRq2o\\_jm](https://town-arlington-ma-us.zoom.us/joining/register/tZEqf-urpzgpG9YkUBwYP36zUENhDRq2o_jm)

#### Meeting ID: 857 8239 3312

After registering, you will receive a confirmation email containing information about joining the meeting.

The Town of Arlington Community Development Block Grant (CDBG) Program Year 50 (July 1, 2024 through June 30, 2025) Draft Annual Action Plan and Substantial Amendment will be posted by June 6, 2024 at [arlingtonma.gov/cdbg](http://arlingtonma.gov/cdbg). The Department of Planning and Community Development invites public review and comment prior to the submission of the Annual Action Plan and Substantial Amendment to the Department of Housing and Urban Development (HUD). In order to receive CDBG funds, the Annual Action Plan and Substantial Amendment must be consistent with the primary objective of Title I of the Housing and Community Development Act of 1974, as amended, which is to develop viable urban communities by providing decent housing, a suitable living environment and expanding economic opportunities, principally for persons of low and moderate income.

The Draft Annual Action Plan was created based upon the goals and objectives outlined in the Town's 5-Year Consolidated Plan. The Town expects to receive approximately \$1,059,520 in new grant funds from HUD for CDBG Program Year 50. Based on the requests for funds, monies will be allocated for: Affordable Housing, Economic Development, Parks, Public Facilities, Infrastructure, Public Services, and Planning and Administration. A budget based on these recommendations will be presented to Town Meeting.

The Draft Annual Action Plan and Substantial Amendment will be available for review and public comment at the Town of Arlington's CDBG webpage at [arlingtonma.gov/cdbg](http://arlingtonma.gov/cdbg) from Thursday, June 6, 2024 through Monday, July 8, 2024 at 4:00PM. All interested parties are encouraged to review the Draft Annual Action Plan and Substantial Amendment and comment. Comments may be sent in writing on or before July 8, 2024 at 4:00PM, to the Department of Planning & Community Development, 730 Massachusetts Avenue, Arlington, MA 02476, Attn: Mary Muszynski, or to [mmuszynski@town.arlington.ma.us](mailto:mmuszynski@town.arlington.ma.us). All comments received on the Consolidated Plan, Annual Action Plan, and Substantial Amendment will be considered and included in the final plans sent to HUD along with the Town's responses.

Meeting materials including the CDBG Program Year 50 Draft Annual Action Plan and Substantial Amendment will be posted with this notice no later than June 6, 2024.

\*To request reasonable accommodations to access the hearing and materials to be presented, please contact Mary Muszynski, Community Development Block Grant Administrator, Town of Arlington at [mmuszynski@town.arlington.ma.us](mailto:mmuszynski@town.arlington.ma.us) or (781) 316-3094.

#### \*Notice to the Public on meeting privacy\*

In the interests of preventing abuse of videoconferencing technology (i.e. Zoom Bombing) all participants, including members of the public, wishing to engage via the Zoom App must register for each meeting and will notice multi-step authentication protocols. Please allow additional time to join the meeting. Further, members of the public who wish to participate without providing their name may still do so by telephone at (312) 626-6799 using the meeting ID provided above.

<https://www.mass.gov/info-details/updated-guidance-on-holding-meetings-pursuant-to-the-act-extending-certain-covid-19-measures>

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